

# Services @ Career Development

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## Career Advising for ALL Students

- Help with choosing a major
- Assistance in connecting your liberal arts education with career plans
- Developing personal statements, resumes & cover letters
- Career advising using skill and personality assessments including MBTI, CISS and FOCUS II
- Pre-law and Pre-med advising
- Drop-in Hours: M-F from 2:30pm - 4:30pm
- Individual appointments to discuss career questions

## Off-Campus Activities

- **Bright Lights! Big City!** 3 day career seminar that connects students with alumni. Offered twice each year; over winter break and in May. Career areas and locations vary.
- **Job Shadowing:** Spend a day with an alum/parent in the field of work that interests you.
- **Externships:** During 1-2 weeks you will live and work with an alum/parent. At work you will have a project to complete and at home you will see how to balance it all.
- **Mock Interviews:** Over winter break you can travel to the office of an alum/parent and have a practice interview! It is a great way to network and get interviewing tips from seasoned professionals.
- **Internships:** Get some experience and spend your summer as an intern! Interning gives you a chance to test out a career field.
- **Dinner with Strangers:** Spend an evening dining with fellow Gettysburgians! There are several Dinners offered on one night, in various locations. The concept is simple: alumni and parents host dinners and create an opportunity for students to learn about careers, network and enjoy a lovely meal!
- **Job/Internship Fair:** Over 80 employers are available to discuss job/internship opportunities.

## On-Campus Programs

- Workshops for **Resume Writing, Interviewing, Graduate School, and Job Search**
- **Graduate Testing Information:** GRE, LSAT, MCAT, GMAT, etc.
- **Specialized Programs** for Student Groups: contact us to schedule a program for your club/organization.
- **Career Calls with Alumni:** Learn from alumni in a variety of career fields, topics vary.
- **Graduate School Fair and Mini-Conference:** on campus event with over 60 schools represented.
- **Employer Visits** for interviews and information sessions.
- **Teacher Job Fair** each November for students interested in teaching in public or private schools.

## Up-To-Date Resources

- **Gettysburg Career Connections:** Online community that connects students and alumni
- **Fourjay Career Resource Center,** including books, handouts, 5 computers & 2 printers
- **Gettysburg Works:** Online internship/job listings and additional career research resources
- [www.gettysburg.edu/career](http://www.gettysburg.edu/career): Website with information for all career questions