Gettysburg College is a residential college. By policy (see the handbook of Student Rights and Responsibilities), all of our undergraduate students are required to live on-campus or in a college-related fraternity house unless they receive a release from this requirement (approval to reside off-campus).

Students seeking release to live off-campus must complete all five phases of the application process.

**PHASE ONE – Eligibility**

Students must meet all eligibility requirements listed below at the time of application:

- Expected graduation date of December 2015, May 2016, August 2016, or December 2016
- Cumulative GPA of 2.5 or higher
- Students cannot be on conduct probation and may have NO more than 4 points at the time of application.

Beyond these minimum requirements regarding conduct, each student’s conduct record (both on and off campus) will be reviewed and may contribute to the decision of whether or not a student will be eligible for release from their residency requirement and given approval to live off campus. Also note that receipt of any conduct points or violations of the Code of Conduct after release/approval is granted may be cause for that release/approval to be revoked.

- Students must submit a written statement of intent with their application.
- Attendance at one of the three Training & Orientation sessions listed in Phase Two.
- There are no guarantees that students who meet eligibility requirements will receive final release/approval from the Office of Residential & First-Year Programs.

**Greek fraternity member eligibility requirement**

Fraternities are required to fill all bed spaces in their chapter houses. A house may have vacancies only if the organization does not have sufficient members on campus to fill the house. Members will not be allowed to select other housing options (campus residence hall or off-campus housing) until Chapter House is filled to stated capacity.

- Friday, January 30th – Greek House Rosters sent to House managers/Presidents
- Monday, February 16th 5:00 p.m. – Greek House Rosters due to Residential & First-Year Programs
- Friday, February 20th 5:00 p.m. – Release from Residency Requirement (Off-Campus Housing) Applications due to Residential & First-Year Programs
- Monday, February 23rd and Tuesday February 24th – Review of Greek House Rosters and Release from Residency Requirement (Off-Campus Housing) Applications
- Wednesday, February, 25th - Updated Greek House Rosters sent to House Managers/Presidents
- Students who will be abroad or studying off-campus at any time during the 2015-2016 academic year or fraternity members who live in their fraternity fall semester and wish to reside off-campus for the spring semester must be approved through this process.
PHASE TWO – Training and Orientation for off-campus living
The Office of Residential & First-Year Programs will require all students desiring to live off campus for the 2015-2016 academic year to attend ONE of the Training and Orientation Meetings below. No make-up sessions will be provided so please plan accordingly.

- Wednesday, January 28th 7:00 p.m., Mara auditorium
- Wednesday, February 3rd 7:00 p.m., CUB 260
- Thursday, February 12th Noon, CUB 260

Those students who are studying off-campus at the time of this process must have “proxy” representation both for the Training and Orientation meeting and the application.

PHASE THREE – Application
Applications will be available online at:
http://www.gettysburg.edu/about/offices/college_life/reslife/offcampus_living/

- All applicants on one application must be applying to live together at one address.
- The applicants on one application can be of mixed gender.
- Applications will be placed in Lottery number order using the lowest (best) lottery number of the group. This is called the “group lottery number.”
- Completed applications are due by Friday, February 20th 5:00 p.m. in the Office of Residential & First-Year Programs (CUB 250) with appropriate proxy forms, if needed. Applications can also be e-mailed to residenclife@gettysburg.edu.

- Applications received BY February 20, 2015, are placed in lottery number order.
- Applications received AFTER February 20, 2015, are placed in date received order.

- Each year a limited number of students are released from their residency requirement and permitted to reside off campus. Although you may meet eligibility requirements, there are no guarantees that completed applications will receive final release/approval from the Office of Residential & First-Year Programs.

PHASE FOUR– Final Approval and Student Notification

- Week of March 2nd – Releases/Approvals will be sent to students via campus mail.

PHASE FIVE– Return of student acceptance form

- Friday, March 20th - Off Campus acceptance forms due to the Office of Residential & First-Year Programs

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