

CNAV-3 Navigation - Microsoft Internet Explorer

Address: https://uranium.admin.gettysburg.edu/index.cfm

Gettysburg COLLEGE

My Place Find It Now Campus Tools External Links

Payroll due date: 12:00 pm 02/27/2006

Day	Date	*Special*	Meal	In	Out	In	Out	In	Out	In	Out	Hours	Comments
Sat	02/11/06		0.00									0	
Sun	02/12/06		0.00									0	
Mon	02/13/06	OTH	0.00									7.5	funeral leave
Tue	02/14/06	OTH	0.00									7.5	jury duty
Wed	02/15/06		0.00	8:00AM	12:00PM	1:00PM	4:30PM					7.5	jury duty
Thu	02/16/06		0.00									0	
Fri	02/17/06		0.00									0	
Week 1 Subtotal				22.5	Hours Remaining		15						
Day	Date	*Special*	Meal	In	Out	In	Out	In	Out	In	Out	Hours	Comments
Sat	02/18/06		0.00									0	
Sun	02/19/06		0.00									0	
Mon	02/20/06		0.00									0	
Tue	02/21/06		0.00									0	
Wed	02/22/06		0.00									0	
Thu	02/23/06		0.00									0	
Fri	02/24/06		0.00									0	
Week 2 Subtotal				0	Hours Remaining		37.5						
Total				22.5	Total Remaining		52.5						

User Status: Approved Unapproved

Print Preview

Submit Reset Back

Edt Time Sheet

start In-box - Microsoft Ou... RE: Bereavement tm... CNAV-3 Navigation - ... Gettysburg College ... meabert9's Buddy U... 8:11 AM

2/3/06 is an example of an employee taking a full day for funeral leave.
 2/4/06 is an example of an employee taking a full day for jury duty.
 2/5/06 is an example of an employee taking a partial day for jury duty and working a partial day.

The OTH code can also be used for things such as conferences, call INS, etc.