Recruitment Plan for Administrative Positions

Title: ___________________________________________________________

Department: ____________________________________________________

Search Committee Chair: __________________________________________

Division: _______________________________________________________

Demographic Data of Department:

Gender:
   Number of Females in the Department:
   Number of Males in the Department:
   Number of “Gender Non-Conforming” Individuals in the Department:

Ethnicity:
Number of American Indian or Alaska Native in the Department:
Number of Black or African American in the Department:
Number of Hispanic/Latino in the Department:
Number of Asian in the Department:
Number of White in the Department:
Number of Native Hawaiian or Other Pacific Islander:
Number of Two or more races in the Department:

The following people will serve on the Search committee

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<tr>
<th>Name</th>
<th>Ethnicity/Gender</th>
<th>Role on Search Committee</th>
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* Include additional search committee members as an attachment.

Please complete the following with your Inclusion Partner:

1. The position will be advertised in the following publications:
2. Professional Societies/Associations to be contacted to recruit diverse applicants:

3. Scholars/colleagues to be contacted (emails or calls) for recommendations of diverse Applicants:

4. Conferences or annual meetings to be attended to recruit diverse applicants:

__________________________________________  ______________
Search Chair                                  Date

__________________________________________  ______________
Inclusion Partner                            Date

*The search committee and Gettysburg College will make a good faith effort to recruit a diverse pool of applicants for this position.*