BE SAFE ON CAMPUS

Public Safety would like to make your stay at Gettysburg College as safe and enjoyable as possible. There are several programs offered to the campus community in an effort to assist in protecting your safety. Please feel free to use these services.

CAMPUS EMERGENCIES: Dial 717.337.6911 (9991 from any campus phone)
Bicycle Registration: Register your bike for free at our Public Safety office
Crime Prevention Unit: Call 717.337.6911 (9991 from any campus phone) for information
Safety Escort: Call 717.337.6911 (9993 from any campus phone) for an officer to walk you to your college parking lot and/or building during hours of darkness.
Ample parking for the Gettysburg College Community is available at several sites on campus. Please refer to the map on the reverse side of this brochure to find your desired site. In an effort to cooperate with the Borough’s traffic regulations, Gettysburg College community members are encouraged to park in the Gettysburg College property. All are required to get a Gettysburg College parking permit. All parked vehicles thus have clearly marked parking spaces for maximum efficiency. Please park within these marked spaces. All spaces that are not marked for parking are not designed to handle vehicle park. If you have special needs in a situation where you cannot park in these marked spaces, Public Safety Officers patrol the parking lots daily and enforce parking regulations as much as possible. The overall goal of enforcement is to provide a safe environment for the college community. Access to the campus property by emergency vehicles, daily operational, and service vehicles is vital to the campus community.

Employers, students, and visitors who park their vehicles on the Gettysburg College campus do so at their own risk. Individuals are protected only as much as they have elected to carry on their personal car. The College shoulders no responsibility for any damage or loss they experience on their automobiles from vandalism, accidents, or adverse weather.

Parking Regulations may be adjusted during the year to accommodate construction projects. Advised notice will be given to positions and areas affected.

PERMITS—Visitor parking permits are available twenty-four hours a day, seven days a week. A valid driver’s license is required and must be displayed in the front window so it does not obstruct the vision of the operator. If a vehicle is a convertible, place visitor parking permit in front of the driver’s side rearview mirror while on the campus property. The following parking lots are designated for employee parking:

- Visitor permits are available at the following locations on campus and are subject to a $100.00 registration fee:
  - North Lot
  - East Lot
  - South Lot

Stadium Lot-West: student parking permit only.

Parking Regulations may be adjusted during the year to accommodate construction projects. Advance notice will be given to positions and areas affected.

All full-time and part-time employees must display a permit. This issued permit is valid for a period of seven days. Any long-term permits for employees will be submitted in writing with supporting documentation from a medical professional. Employees, students, and visitors who park their vehicles on the campus property must display a validated permit at all times.

Special Permits: Vendors and contractors can obtain a special permit for providing services to the campus. All permits must be displayed on the windshield of the vehicle.

F. Grass or Seeded Areas – all legal spaces on campus are either  $25.00
  - marked on pavement or in a stoned parking lot
  - limited, or any area that is marked by a sign, such as Employee
  - Parking, North Lot or South Lot.
  - double parked for more than two hours. Any vehicle not parked
  - within seven days of the citation date. All submitted appeals must contain the citation number, issuing date, and
  - violation to be appealed. The Traffic and Parking Hearing Officer will review all appeals within an average of two weeks of the appeal date and determine if the appeal has a valid basis or a legitimate issue. Appeals that have no valid basis or legitimate issue will be denied and returned to the applicant. An appeal for being parked at a No Parking Anytime sign will not have any basis for an appeal.

For disability permits, the invalid, homeless, or lost parking; towed or enabled vehicle will not be permitted to be appealed and are considered final. Violations for students parking in McLean Lot between 10:00 a.m. and 4:00 p.m. Monday through Thursday will not be permitted to be appealed and are considered final. Violations for students parking in Huber Lot will not be permitted to be appealed and are considered final.

The Traffic and Parking Appeals Board will be comprised of students, staff, administrators, and a representative from the Department of Public Safety. If the appeal is valid and in legitimate issue, the time limit may be extended. The appeal will take place at the discretion of the Traffic and Parking Appeals Board. Any appeal for parking with a hearing would be for such cases where additional information is needed or to discuss the issues presented in the original citation. The Board will base their decision on fair and reasonable considerations and their knowledge of the overall campus. The decision of the Board is final.

RECEIVING A Citation – An owner or occupant of a vehicle cited will be notified by a printed notice. The first method would be issuing a ticket of a warning, placed on the windshield of the vehicle. This ticket will be a “Warning” and will be considered non-operational. Until the citation is paid, the owner is responsible for the loss of the ticket from either the windshield or campus mail delivery system. PARKING ON BROOK STREET – The college campus is surrounded by public streets owned and maintained by the Borough of Gettysburg. Many of the streets have parking enforcement measures in place on them. Streets are regulated as High Occupancy, as the ‘No Parking 2 am to 7 am’ area. Also, many streets near the campus have pedestrian zones in order to keep traffic to a minimum in front of the college. Being parked on any pedestrian zone is considered a violation and is subject to violations on the Borough streets.

Public Safety, the Borough Police, and Parking/Transportation have formed a collaborative partnership to help reduce safety hazards that are created by illegally parked vehicles throughout the campus community. The Board has focused its enforcement efforts on Public Safety, student, faculty, administrative, and service vehicles. The College will not be responsible for the loss of any ticket or citation from either the windshield or campus mail delivery system.

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