

## Reusing content in CMS

- 1) log into the CMS and open the page where you want to reuse content.
- 2) on the page that opens up, click at the arrow of the container at the top of the page; then click "Reuse Content"
- 3) in the new window that opens up, enter the name of the page from which you want to reuse content; click "**Search**" and then "**Select**" – the content will be added to your page

the previous window will disappear; the reused content will be visible on the live page after clicking on "**Publish**" in the left column