

May 1, 2009

Dear Parent/Guardian:

According to our records, your student is scheduled to graduate from Gettysburg College on May 17th, 2009. The May statement includes all recent student account activity through April 30th, 2009.

Please **remit the balance due as soon as possible, but no later than May 14th, 2009** in order to ensure that your student will receive his/her diploma and final transcript at Commencement on May 17th, 2009.

We will be sending statements again on May 11th, 2009 with any additional charges. Payment is due by May 14th, 2009.

As of May 9th, 2009 graduating seniors will no longer be permitted to charge College Store purchases to the student charge account.

Payment Options:

You may choose to pay your balance electronically using The QuikPay[®] system. **Electronic payments from a personal checking or savings account can be made without a convenience fee or via credit card* with a convenience fee.** (PLEASE NOTE: Credit card usage is limited to MasterCard, Discover, and American Express. There will be a convenience fee of 2.75% added to each credit card payment when using this service. This fee is not associated with or passed on to Gettysburg College.)

Payments for student account balances **will be accepted in the form of personal or cashier's check, or money order.** If you choose this option, please detach the bottom portion of the statement to include with your payment to Gettysburg College to assure proper credit or write the student name and ID on the check and send to the address provided on the statement stub.

Please remind your student to:

- **Return all GRAB equipment by May 8th**
- **Return all athletic equipment by May 9th**
- **Return all library materials by May 9th**
- **Complete all exit interviews for his/her Perkins and/or College loans**

Finally, please be advised that last minute charges from damages to College housing or judicial sanctions may also hinder your student from receiving his/her diploma and transcript on graduation day.

Please note: A letter similar to this one was sent to your student on April 17th and a reminder was given to each student at commencement prep day on April 24th.

If you have questions regarding the account balance, please feel free to contact the Student Accounts Office at 717-337-6220 or via e-mail at finserv@gettysburg.edu.

Congratulations!

Student Accounts Office

Student Accounts Office
Gettysburg College