Are you hungry for an internship?
Need tips on how to navigate your internship search? Stop by our office during drop-in hours Monday–Friday, 2:30–4:30 p.m.

Where can I search for jobs or internships?
Use your GettysburgWorks account to search and apply for jobs and internships across the country, as well as on-campus. There are two categories of job listings within GettysburgWorks—be sure to search both!

- Jobs-GettysburgWorks
  Posted by Gettysburg alumni, parents, and friends

- Jobs-NACElink Network
  Posted by members of the National Association of Colleges and Employers; specifically for soon-to-be and recent college graduates.
  Login to GettysburgWorks at gettysburg-csm.symplicity.com/students

- Also, check out our extensive list of suggested job search websites across all industries. Visit gettysburg.edu/career and look for “Students—Navigating the Job Search—Job Search Websites.”

On-Campus Recruiting
Interview for your first job without leaving campus! A variety of employers will be on campus conducting interviews for full time jobs.

Prior to applying for an on-campus interview, you must upload your resume and have it approved in GettysburgWorks. The staff of the Center for Career Development reviews uploaded resumes and will notify you within 24–48 hours if your resume has been approved.

Need to get started on a resume? Stop by our office for resume drop-in hours Monday–Friday, 2:30 p.m.—4:30 p.m., or call us (717-337-6616) to schedule an appointment.

Hours & Resources
Resume & Cover Letter Drop-in Hours
Mon.–Fri.: 2:30–4:30 p.m.

Individual Appointments
Call 717-337-6616 to schedule or request an appointment online at www.gettysburg.edu/about/offices/college_life/career/appointment-request-form.dot.

Group Seminars Available
Contact Career Development to arrange a personalized session for your club, team, or class.

RSVP Online
Pre-register for CCD events through your GettysburgWorks account or by contacting our office.

Student Employment
Looking for a job on-campus?
Login to GettysburgWorks to search for available on-campus jobs. Select Jobs-GettysburgWorks and look for “Position Type: Gettysburg College Office/Department.”

Opportunities Knock®
Gettysblog
Follow our blog for career-related insights, advice, and information.

Center for Career Development
53 W. Stevens St.
Campus Box 425
Gettysburg, PA 17325
717-337-6616
career@gettysburg.edu
www.gettysburg.edu/career
Career Cafe

Resumania
Jan. 20, 6–8 p.m.  Center for Career Development
Feb. 9, 6–8 p.m.  Center for Career Development
March 22, 6–8 p.m.  Center for Career Development
April 13, 6–8 p.m.  Center for Career Development

Work on resumes and cover letters for jobs and internships! Bring a draft of your resume for FREE FOOD!

Café Connections: Exploring LinkedIn
Jan. 28, 4–5:30 p.m.  GLAT 011
March 16, 12–1:30 p.m.  GLAT 011
Join us for coffee or hot cocoa and learn how to find alumni and contacts in your field of interest on LinkedIn.

Don’t Wing It!
March 29, 12–1 p.m.  WEID 112
Learn how to pitch yourself in that interview. Whether you’re interviewing for a job or an internship, you’ll learn the basics and practice with your peers.

Getting Your Piece of the Pie!
April 5, 12–1 p.m.  SC 200
Learn how to evaluate a job offer - salary, benefits, and more – and the art of negotiation.

Clueless?

Senior Networking Prep Session
Feb. 4, 12:15–1 p.m. and 4–5 p.m.  CUB 260
Attending the Senior Class/Board of Trustee reception on Friday, Feb. 5th? Come get a quick tutorial on networking and dining etiquette tips so you’ll be confident about which fork to use and what to do with those business cards you collect!

AT&T Information Sessions
Feb. 5, 3:30–5 p.m.  GLAT 301
April 15, 3:30–5 p.m.  GLAT 301
Interested in a career with AT&T? Did you know that AT&T has a Business Sales Leadership Development Program which offers an accelerated track for a business-to-business sales career? Come to this session and learn more about this exciting program from Jack Duffy ’79 (Vice President-Program Management-National Conventions).

How to Navigate a Job Fair
Feb. 10, 12:15–1 p.m.  CUB 260
Join this session to learn how to prepare, as well as how to approach and present yourself to an employer at the upcoming job fair.

Job Search 101
Feb. 16, 12:15–1 p.m.  WEID 112
This session will help to supplement the Career Café networking sessions with online resources you might not know about.

Choosing a Major
March 2, 12:15–1 p.m.  GLAT 301
What can I do with a major in ??? Come learn about the overall skills and abilities that you can develop in your chosen major, and find out what other Gettysburg graduates have done with their major. We’ll also talk about how to go through the decision-making process in selecting a major.

Out for Work
April 7, 7–8 p.m.  SC 200
Do you care how your employer feels about issues affecting the LGBTQ&A community? Come to this session to learn about the questions you should consider when searching for jobs and employers, the laws that will impact your job search, and about additional resources available to help you on your journey beyond Gettysburg. This session is applicable to students at any point in their career path.

Real World

Job & Internship Fair
Feb. 11, 11:30 a.m.–1 p.m.  (Snow date Feb. 18)  CUB Ballroom
Meet and network with employers in a variety of industries. Also, don’t miss the LinkedIn Photo Booth!

Summer 2016 Externship Information Session
Feb. 22, 12:15–1 p.m.  CUB 260
Feb. 24, 4:30–5:30 p.m.  CUB 260
Come find out more about this week-long job shadowing program available around the country and hear from past participants. Externship applications are due Sunday, March 6 at 11:59 p.m.

Spring 2016 Career Immersion Trip
Week of May 9, 2016
Taking one for the team: Professional sports and community development
Join the Center for Career Development as we explore the sports industry in the New York/New Jersey area and discuss the future for sports teams and the communities that house them.

BOLD Skype calls
Informal talks and Q&A with young alums in all different fields of work. Check CCD’s social media for each month’s topic.

Just for You!

Custom Club/Majors Programs
Let us customize a program or topic for your group on whatever you want—just show up, we’ll do the talking. Call the office at 337-6616 or email career@gettysburg.edu to line up your event.

Your Own Career Counselor
Call to make an appointment with someone who knows. Find the counselor who’s best suited for you via the “Faculty career liaisons list” at the bottom of the CCD webpage.

www.gettysburg.edu/career