It is preferable to use MOZILLA FIREFOX than SAFARI. Please do not use GOOGLE CHROME as it is not supported by PeopleSoft.

If you are using MAC/FIREFOX browser.

Click on Firefox → preferences → Content and make the settings as shown below.

Make sure Block Pop-up Windows is checked and click on Exceptions and enter “psinfo1.gettysburg.edu” as the site which will be allowed to show popups.
If you are using MAC/SAFARI browser.

Click on Safari → preferences → Security

And make sure these settings are as shown below.