Student Email Migration FAQ

Why the switch for student emails?
In recent years, students have expressed that the size of their mailboxes was not meeting their needs. Students nowadays need to access multimedia and data files for academic and social purposes. This requirement for storage means that we have outgrown our current system and need to move to one that meets student needs.

Who decided to make the switch to a cloud based system (one not located on campus)? Who was consulted?
The Information Technology Division in consultation with President's Council, the Technology Advisory Council, the Student Technology Advisory Council, and Student Senate, made the decision to migrate student email boxes to the cloud.

What are the benefits of the new service? Why was Microsoft Office 365 chosen?
- Students’ mailbox size will increase over 300-fold from 150MB to 50GB
- The Microsoft Office 365 service is cost effective, secure and provides the best available data privacy and protection.
- Working with Microsoft Office 365, the College is able to establish a long-term relationship with a well-established technology company.
Starting with the Class of 2014, alumni will have access to a Gettysburg College Alumni email address via Microsoft Office 365

When will the switch take place?
The incoming Class of 2018 will start out with their accounts in the cloud this spring, and current students’ accounts will be switched in time for classes in the Fall of 2014.

What do I have to do before the switch takes place?
Nothing. We will move your entire mailbox (inbox, mail folders, contacts and calendar) to the new service.

Will I be able to access the emails that are currently in my inbox after the switch?
Yes. Your emails, your contacts and your calendar will all be there for you.

Will my Gettysburg College password still work with Microsoft Office 365?
Yes and as you change your password every 6 months, we will keep it in synch for you until you graduate.

Where will I go to access my email after the switch?
The new system will be accessible via the link to Email via the Web on the student landing page. If you use bookmarks to get to the current system, you may need to update them, as the web address for the new system may be different.

How will alumni from the Class of 2014 and after access their email?
After graduation, each student’s email box, contacts, and calendar will be transitioned to become their alumni email box, contacts, and calendar in the Microsoft Office 365 cloud based system.

By July 1 following graduation, each graduate will be able to log on to their alumni email account at Office 365, https://login.microsoftonline.com/login.srf using the alumni account format of studen01@alumni.gettysburg.edu