Outreach Request Form

Requester’s Contact Information

- Name:
- Department/Organization:
- Email:
- Daytime Phone/Extension:

Program Requested

- Date:
- Time:
- What is the Estimated Length of Presentation:
- What is the Estimated number of people in Attendance:
- Location:
- Topic/Description:

- Would you like us to take attendance?
- Additional Information/Requests/Instructions:

After an Outreach Request is made:

Counseling Services will follow up with you to let you know if we will be able to fulfill your request. The staff member who will be presenting the outreach will then be in contact with you.

If you have any additional questions, please contact Terry Cotter, Senior Administrative Assistant via email or call 717-337-6960.