2017-2018 Housing License Agreement
Residential & First-Year Programs

Residential Philosophy
As articulated through the institutional mission statement, “Gettysburg College is a residential, undergraduate college of the liberal arts and sciences that prepares students from across the nation and around the globe to pursue lives of personal and professional fulfillment and to engage the complex questions of our time through effective leadership and socially responsible citizenship.” One way that this mission is accomplished is through a “conviction that a residential college best promotes the sense of community, central to a liberal arts education, in which personal relationships between students, faculty, and staff can flourish.” Because of this mission, Gettysburg College has a four-year residency requirement stating that it is necessary and expected that all full-time enrolled first-year, sophomore, junior, and senior students are required to live in College housing.

Exceptions to the four-year residency requirement
Exceptions to the residency requirement are made on a very limited basis to students who must meet at least one of the following criteria:
- Student is studying at an approved off-campus program (abroad, etc.),
- Student has been granted commuter status (reside in their parents'/guardians’ home),
- Student is a senior who has been granted a release from the residency requirement as part of the off-campus application process. This privilege is granted to a very limited number of senior students each year.

Requests for additional exceptions may be made to the Associate Dean of College Life.

Residential Agreement
I, the undersigned student, hereby contract for a space in College housing for myself at Gettysburg College for the ENTIRE 2017-2018 ACADEMIC YEAR. I understand this contract will be terminated if I withdraw from the College, take a leave of absence, withdraw, or otherwise leave the institution for any reason, I will be responsible for the cost of my housing and only receive a refund in accordance with the “Refund Policy” which can be found on the College website.

I also understand that I am required to have and pay for an institutional meal plan if my housing is within a residence hall that requires such a plan. A list of the halls that require a meal plan can be found on the Residential & First-Year Programs website.

Rates and Refunds
I understand that I am responsible for payment of the housing rates as listed in the Residential Guidebook that are based on the accommodations that I will be assigned for the 2017-2018 academic year. Should I take a leave of absence, withdraw, or otherwise leave the institution for any reason, I will be responsible for the cost of my housing and only receive a refund in accordance with the “Refund Policy” which can be found on the College website.

Duration of Housing, Breaks, and Summer Housing
- The housing that I am contracted to inhabit as a result of this license agreement is to be provided to me for both the fall and spring semester, under the stipulations listed below:
- For the Fall 2017 semester, check-in to my housing is no earlier than August 23, 2017 if I am a first-year student or August 26, 2017 if I am an upperclass student, and check-out is no later than 10am on December 17, 2017.
- For the Spring 2018 semester, check-in to my housing is no earlier than January 20, 2018, and check-out is no later than 10am on May 13, 2018.
- Early Arrival or Late Departure is an exception granted on a very limited basis and is accompanied by an early arrival or late departure fee. For fee amounts, please reference the Residential Guidebook.
- The residence halls close for the following breaks:
  - Thanksgiving Break – 10am on November 22, 2017 through noon on November 26, 2017
  - Winter Break – 10am on December 17, 2017 through 9am on January 20, 2018
- Spring Break – 10am on March 10, 2018 through noon on March 18, 2018
- Access to Break Housing is an exception granted on a very limited basis, and I understand that if I am in need of and approved for break housing, I may be relocated to housing arrangements that are not my regular semester housing.
- Summer housing is only available for international students, students fulfilling a college-approved internship, students working on campus in administrative offices, students working as research assistants, and students enrolled in summer courses. Summer housing is accompanied by a summer housing fee that is approved annually by the Board of Trustees and collected via student accounts.

Room Changes, Vacancies, and Consolidation
As an occupant of College housing, I understand that I may be reassigned, relocated, or required to consolidate based on the housing needs of the College. I also understand that if a vacancy exists in my residential space, it may be filled by the College at any time. Any attempt on my part to discourage, refuse, or intimidate a potential or newly assigned roommate is a violation of Residential Guidelines. During the course of the fall and spring semester, I am aware that within the designated period (excluding the first two and last two weeks of the semester), I can work with the Office of Residential & First-Year Programs to change my housing assignment based on available vacancies. Should I change housing into a space that is a different rate than my original space, I will be charged or credited at a pro-rated cost based on the time of my relocation.

Facilities – Keys and Damage
I understand that I am financially responsible for the key(s) to my housing and for any damage caused by me, by those residing in my space if individual responsibility cannot be determined, and by my guests. If I lose my key(s), I understand that I will be charged $150 the first time, $250 the second time, and $350 each additional time. For more information regarding lock-outs, lost keys, and damage billing, please refer to the Residential Guidebook.

Residential Community Engagement
I agree to be an involved member of the residential community in which I reside by attending scheduled community meetings, paying applicable fines, and participating in hall/house activities.

Code of Conduct and Residential Guidebook
I understand that I am bound by the rules and policies within the Student Code of Conduct and must also abide by federal, state, and borough laws and regulations.

I understand that I am bound by the information in the Residential Guidebook, which outlines all residential policies, procedures, and important information. The Residential Guidebook expands on the items in this license agreement, as well as policies related to pets, guests, prohibited items, services, and many other items. By signing this housing license agreement, I am acknowledging that I am responsible to the information in the Residential Guidebook and can be held accountable through fees, fines, conduct action, loss of housing privileges, and/or separation from the institution.

Non-Discrimination
Gettysburg College does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, gender identity or expression, or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and College policies. Gettysburg College prohibits discrimination, discriminatory harassment, and sexual harassment, including sexual violence and any type of sexual misconduct.

My signature below acknowledges my understanding of and agreement to fulfill/abide by all above stipulations and regulations in return for a space in College housing.