

**Gettysburg College  
Musselman Library, Special Collections  
Records Management Program**

**Record Group:**        **RG 1 for Board of Trustees**  
**Office:**                **Board of Trustees**  
**Accession #:**

*Processed by: Julia Grover, '06  
April 2005*

**Agency Sketch:**

In April of 1832, the Pennsylvania Legislature with the approval of the Governor granted a charter effectively changing Gettysburg Gymnasium into the Pennsylvania College of Gettysburg. The charter, drafted by chief founder of the college, Samuel Simon Schmucker called for its sponsoring patrons to elect 21 trustees to be responsible for transacting all college business.

In 1834, after the Pennsylvania Legislature granted the college \$18,000 to secure land and a building, the trustees commissioned architect John Cresson Trautwine to design an edifice which would be "both useful and in good taste". In September of 1835 the Board of Trustees approved Trautwine's design.

**Scope and Content Notes:**

This collection includes Board reports, honorary degrees, Finance, Executive, Building, and various other committee reports, correspondence and other miscellaneous materials pertaining to the business and functions of the Board of Trustees. Bound photocopies of the minute books from 1832 to 1984 are also included in the collection.

**Box 1 of 24 : 1826 - 1865**

**1-1**     Inventory, scope and content notes

**1-2: 1826-31**

5 September 1826 – Program for Rev. S.S. Schmucker's inauguration to the Seminary, 1 p. D

Gettysburg Gymnasium – an advertisement for the Institution, by Schmucker, includes course of studies and references, 2 pp. D

**1-3: 1832-33**

15 October 1832 – "To the Trustees of the Pennsylvania College," boarding issue, from McClean? 1 p. ANS

Preparatory Department of Pennsylvania College course of studies, E.J.H.  
Friederci Rector, Latin, Greek, Sciences, English – 2 pp. D

18 September 1833 – Election notification to Charles P. Krauth as Professor of  
Intellectual and Moral Science in Pennsylvania College, from John  
Morris, 1 p. ALS

#### **1-4: 1834**

June 1834 – From the Board to the state in drawing appropriations, 2 pp. MsS

1834 – Statutes of Pennsylvania College – in the handwriting of Prof. M. Jacobs,  
notes by Schmucker chapters I-VII, 18 pp. Ms, hand stitched booklet

1834 – Budget of \$300 to increase apparatus, used all but \$1.14, managed by  
Michael Jacobs, 1 p. DS

16 September 1834 – Report of Library Committee, signed by S.S. Schmucker,  
2 pp. DS

#### **1-5: 1835**

26 January 1835 – Note to sweeping lady giving her \$1.00 for 1 month's work,  
signed by Krauth, 1 p. ANS

27 January 1835 – Note to John B. McPherson giving him \$75 for salary, signed  
by Krauth, 1 p. ANS

20 April 1835 – Resignation letter of Professor J.H. Marsden to the Board, 1 p.  
ALS

23 April 1835 – Report to the Board from J.C. Miller on buying a plot of land,  
1 p. ALS

23 May 1835 – Bill for advertisement in the National Intelligencer for \$19.50,  
1 p. DS

11 June 1835 – Petition from Philomathæan Society to the Board requesting  
notice of acts passed by the Board, 1 p. DS

11 August 1835 – Report from Committee to examine senior class to recommend  
8 students for first degree of the arts, 1 p. DS

15 September 1835 – Resignation letter of W.M. Reynolds as Professor of Latin  
Language and Literature and Principal of the Preparatory Department to  
the Board, 2 pp. ALS

### **1-6: 1836**

April 12 [1836?] – Letter about possible employment at Pennsylvania College to Dr. Gilbert, from H. Haupt, 4 pp. ALS

25 November 1836 – Request from Krauth to Board to pay the bill for repairs to Pennsylvania College for \$42.78, dated 18 July 1835, 1 p. ANS

[c. 1836] – Report of agency to collect funds for Pennsylvania College signed by W.M. Reynolds, 2 pp. DS

### **1-7: 1837**

14 April 1837 – Petition of German Society – all in German, signed by 20 people, 1 p. DS

August 1837 – Report from Committee to examine senior class to recommend 4 students for first degree of the arts, 1 p. DS

August 1837 – Proposal of President Krath on the subject of moving to the College, with partial typed transcription, 4 pp. ALS

September 1837 – Resignation of F. K. Heisley due to some unpleasant situation, 1 p. ALS

20 September 1837 – Report of Com. of Board to draft a set of rules and regulations, chapters I-III, 16 pp. Ms. hand-stitched booklet

[no date] – Proposal by Krauth about the number of recitations that should be required for Professors of Rhetoric and languages, 2 pp. ANS

20 September 1837 – Letter to the Board about musical instruments owned by the college, they should be in the care of the librarian instead of loaned out to people not connected with the college, and there is still money to be paid for them, signed by M. Jacobs, 1 p. ALS

### **1-8: 1838**

15 April 1838 – Petition from students to the Board asking for an hour lengthening of the hours allowed out of their rooms, signed by 43 students, 1 p. DS

17 April 1838 – Request from Athenaeum Society at Pennsylvania College to the Board for a donation of \$30 to pay off their debts, 2 pp. DS

17 April 1838 – Request from the Philomathæan and Phrenakosmian Societies

for a building in which they can practice orations, 2 pp. DS

18 April 1838 – Petition to the Board from Professors M. Jacobs and H. Baugher for the past salaries that they are owed, 1 p. ADS

18 April 1838 – Report of the Steward Committee about boarding prices, 1 p. DS

**1-9: 1838**

30 May 1838 – Letter turning down Professorship of Rhetoric to the Board by John G. Morris (plus photocopy and transcript), 1 p. ALS

5 June 1838 – Translation of an oration by Lysias, written by William Clellan – booklet, 22 pp. Ms. hand-stitched booklet

20 June 1838 – Recommendation letter for a student, G.A. Hammil for any other college he might apply to, written by Krauth, 1 p. ALS

14 September 1838 – Report from Committee to examine senior class to recommend 6 students worthy of a Bachelor of Arts degree, 1 p. DS

Sept 1838 – Letter from Professor Reynolds to the Board concerning a transfer of jobs promised to him, 3 pp. ALS

4 October 1838 – Typed transcript of letter to Baugher concerning Synod and financial issues, 1 p. D

1838-1839 – College Roll, list of 54 students, including Seniors, Juniors, Sophomores, Freshmen, and Irregulars – also includes tuition, 2 pp. MS

1838-1839 – Roll of the Preparatory Department, listing 64 students – also includes tuition, 2 pp. MS

December 1838 – Resignation letter to Board of Herman Haupt, Professor of Civil Engineering (plus photocopy and transcript), 1 p. ALS

**1-10: 1839**

15 April 1839 – Resignation letter to Board of Daniel Sheffer from the Board, 1 p. ALS

17 April 1839 – Resignation letter to Board of J.B. McPherson from the Board and position as Treasurer, plus a typed transcript, 1 p. ALS

14 June 1839 – Letter to Dr. Gilbert, concerning the construction of a well pump, 1 p. ALS

18 July 1839 – Letter to Dr. Gilbert, explaining the construction of a pump for a well, accompanied by a drawing of the well, 2 pp. ALS

18 September 1839 – Report from Committee to examine senior class to recommend 14 students for first degree of the arts, 1 p. DS

21 September 1839 – Letter from John G. Morris about conferment of Doctor of Divinity, 1 p. ALS

September 1839 – “Recommendation of Faculty to Board,” 1 p. DS

September 1839 – Letter by Reynolds to the Board concerning recommendations about the Preparatory Department, concerning housing, a second full time instructor, and the position of Principal of the department, 4 pp. ALS

### **1-11: 1840**

22 December 1840 – Photocopy of a letter to parent of a prospective student concerning cost and books, written by Baugher, actual letter missing, 1 p. ALS

10 April 1840 – Resignation letter of Daniel Gottwaldt from the Board, 1 p. ALS

5 September 1840 – Letter to Board from John G. Morris concerning an honorary degree and his refusal to accept it, 1 p. ALS

15 September 1840 – Report from Committee to examine senior class to recommend the entire senior class for the degree of A.B., 1 p. DS

17 September 1840 – Letter to the Board concerning an honor of I.I.D., 1 p. ALS

### **1-12: 1841-42**

15 September 1841 – Letter to the Board from Reynolds, endorsing the choice of Stoever as Principal of the Preparatory Department by the faculty, 2 pp. ALS

1842 – Letter to Dr. Gilbert thanking the Board for an honor, 1 p. ALS

### **1-13: 1843**

11 April 1843 – Resignation letter to the Board of Henry Smith, 1 p. ALS

September 1843 – Report card of Joseph Welken, a freshman, signed by Krauth, 1 p. DS

[n. d. 1943-1950] – Letter from H.H. declining a proposed matter, 2 pp. ALS

**1-14: 1844**

1 January 1844 – Document selling the old Gettysburg Academy building to John H. Brown, signed by Brown, Gilbert, Fahnestock, and Harper, 2 pp. DS

15 October 1844 – Letter from Krauth to President of Dickinson College concerning salaries and taxes, 1 p. ALS

**1-15: 1845**

1845 – List of expenses for fixing up the campus, 3 pp. D

1 July 1845 – Typed letter from Baugher asking others questions about their ministry (2 copies), 1 p. L

8 November 1845 – Report of a committee concerning liens on a property owned by the college and concerning a Mr. Stevens, 1 p. DS

**1-16: 1849**

23 April 1849 – Advertisement/Letter to the Lutheran Church asking for support by sending young men to be taught there (5 copies – 2 with an etching of the college on the top of the page, 3 without), 1 p. L

**1-17: 1850**

[n. d.] – Circular about scholarships, from H.L. Baugher as president, 1 p. L

18 April 1850 – Note giving permanent scholarships in return for a loan from the medical department in Philadelphia, 1 p. AN

1 July 1850 – Letter to the Lutheran Church clergy explaining scholarships and asking them to help recruit students, 1 p. L

[n. d.] – Letter from Gilbert asking for a raise in salary for being Instructor in the Preparatory Department, 2 pp. ALS

13 May 1850 – Letter concerning the publication of a hymn book, and the length of the preface signed by Dr. Kurtz – 20 May 1850 – forwarded to Reynolds, who wrote a response to Baugher, 4 pp. ALS

26 December 1850 – Letter concerning taking work offered by the college and resigning from his ministry at home, signed by A. Bable, 2 pp. ALS

**1-18: 1851**

- 27 January 1851 – Letter to Baugher from Bable, concerning taking the job offered to him by the college and his salary, 2 pp. ALS
- 13 March 1851 – Letter to Baugher from Bable concerning traveling and selling scholarships, 3 pp. ALS
- 31 March 1851 – Letter to Baugher, not signed but in Bable's handwriting and stationary, concerning scholarships and stock, 1 p. AL
- 15 April 1851 – Letter to Baugher from Bable, concerning scholarships, 3 pp. ALS
- 5 May 1851 – Letter to Baugher from Bable, concerning scholarships, 3 pp. ALS

**1-19: 1851**

- 27 May 1851 – Letter to Baugher from Bable, concerning scholarships, 3 pp. ALS
- 12 June 1851 – Letter to Baugher from Bable, concerning scholarships, 3 pp. ALS
- 12 June 1851 – Letter to Baugher from Bable, concerning a young man given a scholarship, 1 p. ALS
- 9 July 1851 – Printed letter to Stoever, Librarian of Pennsylvania College, from the librarian of the Smithsonian, concerning a book called "Notices of Public Libraries in the United States," 1 p. LS
- 1 August 1851 – Letter to Baugher from Bable, concerning scholarships, 3 pp. ALS
- 9 August 1851 – Letter to Baugher from Bable, concerning scholarships, 2 pp. ALS
- 21 August 1851 – Letter to Baugher from Bable, concerning scholarships, 2 pp. ALS
- 29 November 1851 – Letter to Baugher concerning scholarship, 1 p. ANS
- 24 December 1851 – Letter to Baugher from Bable, concerning scholarships, 2 pp. ALS

**1-20: 1852**

- 26 January 1852 – Letter to Baugher from Bable, concerning scholarships, 1 p.  
ALS
- 8 February 1852 – Letter to Baugher concerning scholarships and financial  
affairs, 1 p. ALS
- 1849-1855 – Spreadsheet for recording quarterly reports to the Executive  
Committee of the Parent Education Society of the Lutheran Church, 1 p. D
- 11 May 1852 – Letter from William Smith concerning scholarships, 2 pp. ALS
- 30 June 1852 – Voucher for one scholarship for Mr. Bechly, 1 p. ANS
- Summer 1852 – Roll of the Preparatory Department of Pennsylvania College,  
containing 89 names, 1 p. D
- 11 August 1852 – Letter to Baugher from Institution of Lexington in S.C., 1 p.  
ALS
- 10 November 1852 – Printed letter asking for \$10 donations to a permanent  
library fund from by Baugher, 1 p. L

**1-21: 1853**

- 5 January 1853 – Printed request for a subscriber to the permanent Library Fund  
to send in his \$10, from by Baugher, 1 p. L
- 6 January 1853 – Letter to the Board concerning Franklin and Marshall College  
from F.A. Muhlenberg, Professor of Greek Language and Literature, 1 p.  
ALS
- 24 January 1853 – Letter to Baugher from Muhlenberg, concerning Franklin and  
Marshall College, 3 pp. ALS
- 8 February 1853 – Resignation letter to Board of F.A. Muhlenberg as Professor of  
Greek Language and Literature, 1 p. ALS
- 29 March 1853 – Apology from 6 students for attending the performances of the  
Thomest Thespian Association, 1 p. DS
- 22 June 1853 – Letter to Baugher concerning scholarships and collecting money,  
3 pp. ALS
- 30 June 1853 – Josiah R. Titzel's acknowledgement that he used disrespectful



language in calling someone a harefaced liar in response to being told  
“The faculty considers you a silly fellow and many of the students also.” 2  
pp. ANS

5 July 1853 – Letter to Baugher concerning giving to the college financially, 3 pp.  
ALS

31 October 1853 – Letter acknowledging the conferment of Doctor of Divinity by  
D. F. Bittle, 1 p. ALS

#### **1-22: 1854**

20 April 1854 – Communication from Dr. Gilbert in regards to lot No. 117 in the  
Borough of Gettysburg, 1 p. AN

8 May 1854 – Petition to call a special Board meeting, 1 p. DS

17 July 1854 – Letter acknowledging election of an honorary member of the  
Phrenokosmian Society from P. Williams, 1 p. ALS

3 August 1854 – Apology of 13 students for attending the Judian[?] exhibition  
contrary to the Faculty’s wishes, 1 p. DS

30 October 1854 – Letter to Board from George Docke acknowledging the  
conferment of the degree of A.M., 1 p. ALS

12 March – Letter to Buehler recommending attorneys, 1 p. ALS

9 November 1854 – Letter to Buehler from Stephen Hursh in acknowledgement  
of the Honorary Degree of A.M. conferred on him, 1 p. ALS

11 December 1854 – Letter to Buehler from S.W. Mifflin in acknowledgement of  
honor conferred on him, 1 p. ALS

#### **1-23: 1855-57**

22 February 1855 – Letter declining Professorship of German by W. Ma[uer?], 2  
pp. ALS

27 August 1857 – Letter recommending Rev. Lahm for honorary degree of  
Doctor of Divinity, 2 pp. ALS

1 November 1857 – Report on raising funds and selling scholarships, 3 pp. ALS

7 December 1857 – Letter concerning the Borough of Harrisburg’s debt to  
Pennsylvania College and inability to pay it right then, 1 p. ALS

**1-24: 1858**

- 13 February 1858 – “Religious Condition of Colleges,” a publication stating the need for prayer in colleges, and a table of statistics on the back, including Pennsylvania College, 4 pp. D
- 25 February 1858 – Letter to Board from the Philomathæan Society concerning the construction of a new building to house that society and the Phrenakosmian Society (with typed transcript), 3 pp. ALS
- 31 March 1858 – Letter concerning the Phrenakosmian and Philomathæan Societies and the building of a Senior Hall, 3 pp. ALS
- 14 April 1858 – Report of Permanent Fund, 2 pp. DS
- 15 June 1858 – Typed circular to the clergy of the Lutheran Church asking them to recommend the college to their congregations (2 copies), 1 p. L
- 8 July 1858 – Recommendation to the Board for an honorary degree of Doctor of Divinity for Benjamin Martin, 1 p. ALS
- 10 July 1858 – Letter from F.A. Muhlenberg about donating five copies of a book (in German?) to the Seminary and Gettysburg Library to George Diehl about translating the work, 2 pp. ALS
- 8 September 1858 – Invitation to the Phrenakosmian Society for commencement from the senior class, 1 p. DS

**1-25: 1858**

- 15 September 1858 – Report of Endowment Committee, 3 pp. D
- 4 October 1858 – Letter suggesting a further fundraising idea about the alumni, and ministers in the church giving annual bonds of \$100 and paying the interest, 2 pp. ALS
- 25 October 1858 – Response to the Circular sent around asking for financial aid, declining for lack of funds and interest from the congregation, 4 pp. ALS
- 29 October 1858 – Letter from A.H. Waters in response to the circular sent around for financial aid, declining for lack of funds but with an interest of some in the congregation to send their sons there, 4 pp. ALS
- 12 November 1858 – Letter concerning appointing M. Martin as an agent for endowment, 4 pp. ALS

- 12 November 1858 – Letter concerning endowment work, signed by George M. Martin, 2 pp. ALS
- 13 November 1858 – Letter to Board from Thomas Bellamy about a position of “Latin Secretary of Supervision of Thesis,” 3 pp. ALS
- 16 November 1858 – Handwritten copy of appointment of G. M. Martin as agent to collect funds for the college, including instructions, 3 pp. ALS
- 16 November 1858 – Letter to Baugher from C.F. Shaeffer concerning the cutting off of aid to student D.B. Smith, 2 pp. ALS

**1-26: 1859**

- 31 January 1859 – Application to the Adams County Fire Insurance Company by Ephraim Miller for a barn and grain and hay, 1 p. DS
- 4 March 1859 – Letter to Baugher applying for an honorary degree of Doctor of Divinity by Edward Jones, 2 pp. ALS
- 15 March 1859 – Letter to Baugher concerning an honorary degree of Doctor of Divinity by Edward Jones, 1 p. ALS
- 21 March 1859 – Letter recommending Jones, 1 p. ALS
- 25 March 1859 – Letter recommending Jones for Degree of Doctor of Divinity, 2 pp. ALS
- 27 April 1859 – Report of Committee in re-Conferring of Degrees (plus 4 page photocopy), 4 pp. DS

**1-27: 1860**

- 18 April 1860 – Report of committee on rearranging studies, 2 pp. DS
- 18 April 1860 – Resolve of the Board that the study of the German Language and Literature be a part of the regular college course, 1 p. D
- 18 April 1860 – Report of committee in charge of housing in the college for resident janitor, 2 pp. D
- 3 July 1860 – Resolutions of the students concerning the “University Quarterly,” 1 p. DS
- [September] 1860 – Letter from the faculty to the Board about a pay raise, 2 pp.

ALS

2 November 1860 – Regulations for the use of gas, 1 p. D

**1-28: 1861**

14 February 1861 – Letter from a parent concerning a student's behavior, 1 p.  
ALS

28 February 1861 – Letter concerning the manners of some of the young men in  
the Institution, and what can be done about it, 4 pp. ALS

26 March 1861 – Letter from student Leonard Groh asking to be allowed to go  
home because of illness and promising to make up all work missed, 1 p.  
ALS

11 June 1861 – Typed letter concerning a case of Varioloid in the college, 2  
copies, 1 p. L

20 July 1861 – Letter about the Children's Aid Society of Baltimore, 21 pp. ALS

**1-29: 1861**

14 August 1861 – Petition to the faculty of the college from students that Mr.  
Knauff, another student, has not been given the highest honor that he  
deserves, 3 pp. DS

14 September 1861 – Letter from the father of Joshua Cowpland concerning  
commencement, 2 pp. ALS

16 September 1861 – Letter from Joshua Cowpland Jr. concerning choices of  
what seminary to enter and his commencement speech, 2 pp. ALS

17 September 1861 – Letter from Andrew T. Kistler asking to be excused from  
speaking at commencement because he feared "hisses and groans and an  
'egging'" that were threatened 3 pp. ALS – also includes a small note  
acknowledging he was wrong for refusing to participate, 1 p. ANS

18 September 1861 – Resolution adopted by the Board concerning honors given  
at commencement, 1 p. DS

1 October 1861 – Letter from expelled student wishing to apologize and be  
readmitted, 2 pp. ALS

12 November 1861 – Course of Instruction in the Preparatory Department, 1 p. D

Winter 1861-1862 – List of students enrolled in Pennsylvania College during the winter session, 2 pp. D

**1-30: 1862-63**

10 February 1862 – Letter to Dr. Baugher asking permission for 4 students to join the choir of St. James Church, 1 p. ALS

6 May 1862 – Apology of students in the class of '61 for not participating in the commencement exercises, 1 p. ALS

16 June 1862 – Resignation letter of W. Gotwald for tutorship, 1 p. ALS

28 June 1862 – Letter of apology to the faculty of the college from Leonard Groh, 1 p. ALS

[n. d.] – Letter of apology to the faculty of the college from Leonard Groh, 1 p. ALS

[1862?] – Request to faculty of 7 students to be absent from their recitations for three days to finish arranging the books in the library, with the promise of making the work up, 1 p. DS

3 August 1863 – Resignation letter of F.A. Muhlenberg from Professor of Ancient Languages, 2 pp. ALS

**1-31: 1864**

4 January 1864 – Typed notice to the Senate and House of Representatives of the Commonwealth of Pennsylvania from the Board of Trustees of Allegheny College requesting funding and land, 1 p. D

25 January 1864 – On State Senate stationary, concerning funding for the college, 2 pp. ALS

1 May 1864 – Letter to members of the Lenean [sp?] Association, presenting them with two globes bought in Murfreesboro, TN from the sale of confiscated property of a professor, 1 p. ALS

10 August 1864 – Letter to Board from Schaeffer, Professor of German Language and Literature concerning the seminary and the synod, 2 pp. ALS

19 August 1864 – Letter concerning the withdrawal of the resignation of F.A. Muhlenberg, 3 pp. ALS

27 August 1864 – Letter concerning the removal of Schaeffer from the college

and appointing someone else as German Professor, 3 pp. ALS

[1864] – Endowment subscriptions, 2 pp. DS

[no date] – Endowment subscriptions at Harrisburg, Pa, totaling \$4915, 1 p. D

12 September 1864 – Letter from Schaeffer about the nomination process of the German Professorship, 3 pp. ALS

21 September 1864 – Letter from Schaeffer, concerning the temporary appointment of a German professor, 1 p. ALS

21 October 1864 – Acknowledgement of conferment of LLD from Stephen Colwell, 1 p. ALS

### **1-32: 1865**

3 February 1865 – Request for the Board to call a special meeting, 2 pp. DS

9 April 1865 – Endowment subscriptions totaling \$85,040, 4 pp. DS

22 April 1865 – Letter of acceptance of the Professorship of Physical Science by Alfred M. Mayer, 2 pp. ALS

21 June 1865 – Letter from C. W. Schaeffer of the Synod informing the Board of the nomination of G. Hinterleitner [sp?] as Professor of German Language and Literature, 1 p. ALS

9 August 1865 – Letter to Board from Committee of the Allentown Collegiate Institute, 2 pp. ALS

14 August 1865 – Letter from Schaeffer concerning relationship between the college, the seminary and the synod, 4 pp. ALS

16 August 1865 – Letter from Schaeffer concerning German Professorship, 1 p. ALS

### **1-33: 1865**

17 August 1865 – Acceptance letter from Ehrhart as Principal of the Preparatory Department, 1 p. ALS

18 August 1865 – Recommendations of resident trustees, 2 pp. DS

19 August 1865 – Typed letter to Brother asking to publicize the accompanying Circular of the Preparatory Department, 1 p. L

19 August 1865 – Letter from J.B. Bittinger concerning a decision, 2 pp. ALS

30 September 1865 – Letter to Board declining an honor given by Lane, 2 pp.  
ALS

1865[?] – Letter from a guardian concerning “Hay’s” behavior, 1 p. ALS

6 December 1865 – Request to Board to call a special meeting to discuss the  
erection of a building for the accommodation of the Preparatory  
Department, 1 p. DS

27 December 1865 – Letter concerning the chair of English literature from J. B.  
Bittinger, 1 p. ALS

### **Box 2 of 24: 1866 – 1872**

#### **2-1: 1866**

10 January 1866 – Report of the committee appointed to carry out the erection of  
a suitable building for the accommodation of the Preparatory Department,  
concerning the purchase of two plots of land, 4 pp. DS

13 January 1866 – Letter from Schaeffer concerning relations between the college  
and the Synod and the German Professorship, 2 pp. ALS

24 January 1866 – Letter from Major Hassler giving \$250 to be invested and the  
interest used to buy a gold medal to be given at Commencement to a  
Junior with the highest proficiency in Latin, 2 pp. ALS

January 1866 – Request from members of the Board to call a special meeting, 2  
pp. DS

21 February 1866 – Letter to the Committee on the Preparatory Building from the  
Principal of the Prep. Dept. asking for the postponement of presenting to  
the Board, 2 pp. DS

28 March 1866 – Letter from Professor Jacobs about appointing him an assistant,  
1 p. ALS

10 April 1866 – Letter from Professor Mayer requesting money from the Board to  
buy science equipment, 3 pp. ALS

10 April 1866 – Notice of the donation of \$250 from Major Hassler (mentions an  
accompanying letter [24 January 1866]), 1 p. ALS

11 April 1866 – Report of committee about constructing a separate building for the Preparatory Department, 1 p. DS

14 April 1866 – Letter to Buehler declining election as Graeff Professor in Pennsylvania College, 3 pp. ALS

## **2-2: 1866**

29 May 1866 – Acceptance letter from L.H. Croll for the Chair of Mathematics, 3 pp. ALS

11 July 1866 – Letter discussing problems between the Board of Trustees and the Synod concerning the German Professorship, 5 pp. ALS

1 August 1866 – Letter of nomination for John F. Wilken as Professor of German Language and Literature, 1 p. DS

1 August 1866 – Letter to the Board from the Synod in reference to the German Professorship at Pennsylvania College, 2 pp. ALS

August 1866 – Report of the Committee on the Preparatory Department concerning plans for constructing a new building, 1 p. DS

15 August 1866 – Acknowledgement of Alfred M. Mayer of the conferment of Doctor of Philosophy, 1 p. ALS

21 August 1866 – Letter from Joshua L. Chamberlain acknowledging the conferment of the honorary degree of LLD (photocopy and student's annotated transcription – original missing), 3 pp. ALS

31 August 1866 – Letter from John F. Wilken accepting the position of German Professor, 1 p. ALS

24 September 1866 – Letter requesting the college's coat of arms or seal be sent so they can be placed on the frames of portraits of students killed in the war in the [Schwabe] National Gallery of Fallen Heroes, 1 p. ALS

13 October 1866 – Letter to Buehler from Edsall Ferrier accepting position of Professor of English Language, 1 p. ALS

15 October 1866 – Resignation Letter to Board of Alfred M. Mayer, Professor of Physical Sciences, also included is the envelope the letter came in, 3 pp. ALS

[1866] – Summary of dispute between the Board and the Synod over the German Professorship, 2 pp. D



### **2-3: 1867**

- 9 January 1867 – Letter from a grandfather of one of the students about sending his grandson to school and housing and pocket money, 1 p. ALS
- 16 January 1867 – Letter to Dr. Baugher from the Superintendent of Common Schools, a department in the state government, 2 pp. ALS
- 22 January 1867 – Letter to Dr. Baugher from the Superintendent of Common Schools, thanking him for his interest and answering his questions, 3 pp. ALS
- 31 January 1867 – Report from the committee to collect funds for the proposed building for the Preparatory Department, 2 pp. DS
- 31 January 1867[?] – Report of the committed to superintend the erection of the proposed building for the use of the Preparatory Department, 2 pp. DS
- 2 March 1867 – Letter concerning the payment of a student’s bill, 1 p. ANS
- 13 March 1867 – Letter of apology from student J. Hay Brown for “violating the laws of the Institution,” 1 p. ANS
- 5 April 1867 – Resignation letter of F.A. Muhlenberg to accept the Presidency of the Allentown Collegiate Institute, 3 pp. ALS
- 12 April 1867 – Request to call a Special Board meeting to replace Muhlenberg, 2 pp. DS
- [1867?] – Letter from Benjamin Sadtler to Board notifying them that his wife just had a baby and he will not be able to attend the meeting called to discuss a new president because he does not feel comfortable leaving her, 2 pp. ALS
- 22 May 1867 – Minutes of a Board meeting, 2 pp. AN

### **2-4: 1867**

- 1 June 1867 – Copy of a letter to the Synod concerning the Professorship of German Language and Literature to end the dispute between the two by giving the Trustees the right to elect the professor, note of confirmation that it was copied word for word, signed 29 July 1867, 2 pp. ALS
- 2 July 1867 – Letter to the Board from the Synod stating that they cannot

reference the right of custodianship of the German professorship funds, and that they are nominating a new candidate for the professorship, 2 pp. ALS

2 August 1867 – Pages of minutes from a Board meeting, not in order, 10 pp. AN

7 August 1867 – Report of Committee on Preparatory Building, 3 pp. DS

8 August 1867 – Paper cut from a publication and written on the back about purchasing land and concerning Krauth's will, 2 pp. AN

## **2-5: 1867**

21 August 1867 – Acknowledgement and acceptance by Victor Conrad of his appointment as Chair of Natural Sciences, 1 p. ALS

23 August 1867 – Another letter from the Synod concerning the German Professorship, 2 pp. ALS

10 September 1867 – Another letter to the Synod concerning the pay of the temporary German Professor, says "Copy of Answer" on the top, 4 pp. ALS

2 October 1867, 10 May 1868 – Letters to the Board from the Synod saying that they desire the College to take the claim to nominating a German professor, but defending their rights to control the German fund, on account of the people of the church giving their money to the Synod, 4 pp. ALS

28 October 1867 – Letter from members of the Synod to the Board, about the German Professorship and the fund, 4 pp. ALS

19 November 1867 – Letter to Board concerning the Synod's response, 1 p. ALS

2 December 1867 – Letter to the Board concerning a debt of the Borough of Harrisburg, 1 p. ALS

31 December 1867 – Payment of a debt from a student's tuition by her father a few years later, 1 p. ALS

[?] – Fragments from the minutes of a Board meeting, 3 pp. AN

[1867-1868] – Request of permission from Board to serve as pastor to a local church as well as continue in the duties of professor by Edsall Ferrier, 2 pp. ALS

## **2-6: 1868**

- 13 February 1868 – Printed “File of the Senate No. 375” from the legislature of Pennsylvania relating to the incorporation, recognition, and support of colleges, 5 pp. D
- 13 April 1868 – Another letter concerning the German Professorship and the Synod, on the back, a copy of the obituary of Dr. Baugher, by Dr. Buehler, to be sent to the press in Philadelphia, 4 pp. ALS, ANS
- 1868 – Late actions of the Trustees of the College including housing, building committee, money, Valentine’s inauguration as president, 2 pp. DS
- 29 June 1868 – Letter to Board from John Wilken, temporary German Professor, resigning, citing the fact that the students, except for the senior class, are rebelling against learning German because of the dispute, 2 pp. ALS
- 9 July 1868 – Form from the Adams Country Mutual Fire Insurance Company, to John Gelback, 2 pp. DS
- 1 August 1868 – Letter declining the appointment of President of Pennsylvania College from Valentine, 2 pp. ALS
- 23 September 1868 – Recommendation letter to the Board, concerning an honorary degree for a friend’s son, 2 pp. ALS
- 26 September 1868 – Beneficiaries named in records, 1 p. D
- 1 August 1868 – Notice of the bequest of Davis Pearson in his will to give the college 400 shares of Honey Brook Coal Company Stock, which equaled about \$20, 000, to found a Professorship called the “Pearson Professorship,” 2 pp. ALS
- 5 August 1868 – Joint request to the Board from the Phrenakosmian and Philomathæan Societies for a bigger building to hold meetings and libraries, or the expansion of existing ones, 2 pp. DS

## **2-7: 1868**

- 10 August 1868 – Letter concerning the bequest of Pearson’s will, 1 p. ALS
- 19 August 1868 – Letter from Louis Baugher concerning his appointment as the Chair of Greek, 5 pp. ALS
- 8 September 1868 – Letter from the Synod concerning the German Professorship and nominating another man, 4 pp. ALS

16 September 1868 – Letter concerning a temporary German professor, 1 p. ALS

18 September 1868 – Letter recommending a temporary German Professor, 3 pp.  
ALS

15 October 1868 – Letter concerning the Pearson bequest, 1 p. ALS

15 October 1868 – Letter concerning the Pearson bequest, 5 pp. ALS

[?] – Resolutions from minutes? 1 p. AN

## **2-8: 1869**

31 May 1869 – Nominations of Professors Henry Jacobs and Adam Martin from the Synod, 2 pp. ALS

28 June 1869 – Statement in German by Adam Martin, and accompanied by a note from the Synod, 3 pp. ALS

4 September 1869 – Request of to the faculty of 10 students for permission to go to Emmittsburg “to play a social game of Base Ball with the students of St. Mary’s College,” 1 p. DS

20 October 1869 – Resignation of J. Hay Brown from the Preparatory Department due to a decrease in enrollment, 2 pp. ALS

21 May 1869 / 25 May 1870 – Recommendations of senior class to receive a degree, list of students receiving honors, 4 pp. D

## **2-9: 1870**

1 February 1870 – Letter from parent to Valentine and the faculty requesting his son be given permission to drop the study of German, 1 p. ALS

17 February 1870 – Letter from student concerning leaving the Preparatory Department, 2 pp. ALS

7 March 1870 – Call for a special meeting for the Board of Trustees – this paper is ripped down the middle, 2 pp. DS

16 April 1870 – Resignation of C. J. Ehrehart as Principal of the Preparatory Department, citing a decrease in number of students due to the incompleteness of the new building, the lack of close housing for the principal and his family, the high cost of tuition, the lack of separation between them and the College Proper, and the discipline problems that

result from that – including a financial report he drew up that illustrates the cost of attending the school – 8 pp. ALS

## **2-10: 1870**

28 April 1870 – Letter to Rev. Sentman that he has been elected Superintendent of the Preparatory Department and listing the duties that go along with it, 2 pp. ALS

3 May 1870 – Letter from a college principal in London England, seeking honorary degrees for some of his friends, 2 pp. ALS

[16 May 1870] – Letter to the faculty from the junior class concerning the suspension of three of their classmates, insisting they did not mean to offend anyone and asking that they be reinstated, fragment?, 2 pp. D

[17 May 1870] – Rough draft of response of faculty to students concerning previous letter, refusing to reinstate the students, 4 pp. D

[May 1870] – Response of the faculty's response to the suspension issue, a petition to ask to be excused from Professor Conrad's department in order to avoid "all unpleasant results," signed by 18 juniors, 5 others, 2 pp. DS

[May 1870?] – Petition to Faculty denying trying to resist the authority of the Faculty from the Class of 1871, signed by 22 students, 2 pp. DS

19 April 1870 – Resignation to the president of the Board of Victor L. Conrad, Chair of Physical Sciences, includes note to Board President about when the resignation will be announced, 2 pp. ALS. ANS

## **2-11: 1870**

24 June 1870 – Letter to Valentine from a student asking to be excused from performing at commencement because of an illness, 1 p. ALS

29 June 1870 – Resignation letter of Conrad to the Board, 1 p. ALS

28 July 1870 – Letter to Board asking for a special meeting by the Faculty after the death of Prof. Stoever and the resignation of Prof. Conrad, note ordering complying with the request, 2 pp. DS

5 October 1870 – Letter to the Secretary of the Board Hay from Samuel Sadtler, responding to his election as Ockenhausen Professor of Natural Sciences, 2 pp. ALS

15 October 1870 – Letter to Valentine and Committee accepting the position

offered to him, 4 pp. ALS

8 November 1870 – Application for insurance from James McCreary, 2 pp. DS

[1870?] – Details about Samuel Sadtler accepting the position of Professor of Natural Sciences, 1 p. ALS

## **2-12: 1871**

20 March 1871 – Letter from a student to his dad?, 2 pp. ALS

19 April 1871 – Letter from student to Faculty concerning skipping German recitation, 1 p. ALS

26 April 1871 – Letter to Baugher from alumnus A.J. Erdman agreeing to speak at commencement, 2 pp. ALS

8 May 1871 – Letter apologizing to the Prof. of Latin and the Sophomore class for leaving the room contrary to permission from a student, 1 p. DS

[1871] – Petition from Junior Class, Class of 1872, to the Faculty concerning the reinstatement of the Junior Exhibition asking it be cancelled again, signed by 29 students, 2 pp. DS

1871 – Report of the Superintendent of the Preparatory Department for the 1870-1871 school year to the Board of Trustees, 4 pp. DS

28 June 1871 – Report of the Repair Committee to the Board, 4 pp. DS

## **2-13: 1872**

27 March 1872 – Letter to the Faculty inviting them to a reception honoring another reverend at Princeton, 1 p. ALS

10 May 1872 – Letter to the Board concerning a candidate for receiving a degree at Commencement, 2 pp. ALS

22 June 1872 – Letter from McCreary concerning donation to building a gymnasium, also a letter on the back, 2 pp. ALS

24 June 1872 – Request from an alumnus to confer a Masters of Arts degree upon him, 2 pp. ALS

24 June 1872 – Letter to Valentine from an alumnus concerning conferring the second degree on him, 2 pp. ALS

26 June 1872 – Letter to the Board from Prof. Henry Jacobs, concerning the splitting up of Latin and History so each study can receive ample time, 3 pp. ALS

1 July 1872 – Resignation of Prof. Ferrier as vice president of the college, 2 pp. ALS

**2-14: 1872**

12 September 1872 – Letter from Buehler to Ferrier concerning rumors of his resignation, 1 p. ALS

13 September 1872 – Resignation of Professor Ferrier, 2 pp. ALS

27 September 1872 – Letter to Valentine from Bittinger concerning a position, 2 pp. ALS

11 October 1872 – Letter to Valentine from Bittinger clarifying his previous letter, 1 p. ALS

15 October 1872 – Letter from Ferrier to Buehler, offering to teach until a new teacher can fill the position, or at least until the end of the term, 2 pp. ALS

16 October 1872 – Petition to the Board from the Senior class asking the Professor Ferrier be allowed to stay until a new English teacher was appointed, signed by fifteen students, 1 p. DS

30 December 1872 – Letter to Board from Ferrier, saying he can not teach any more, 2 pp. ALS

[1872?] – Page 10 of a document concerning the number of writers the college has produced, 1 p. D

[1872?] – Appeal from the Faculty to the Board to reinstate Charles B. Fink as a student, because he was unfairly and wrongfully accused and convicted, 1 p. D

**2-15: 1872**

1872 – 1880 – Personal copybook of Milton Valentine, contains copies of business

**Box 3 of 24: 1873 – 1881**

**3-1: 1873**

[1873] – Petition to the Faculty from the Junior Class, concerning Junior Exhibition, financial scribbles on back, 2 pp. DS

5 January 1873 – Letter to the Board concerning a will that left money to the college, 1 p. ALS

24 June 187[3?] – Resignation letter to Board of [John G.?] Morris as a member of the Board, 1 p. ALS

26 June 1873 – Report of the Finance Committee to the Board, 7 pp. DS

1 July 1873 – Printed circular from the Committee of Alumni Association concerning soliciting donations to the college fund, 1 p. L

[August 1873] – Proposal to the Board concerning fund raising, 1 p. ALS

October 1873 – Petition to Faculty from the sophomore class for a change in English course to teach rhetoric, signed by 13 students, 2 pp. DS

### **3-2: 1874**

15 May 1874 – Letter to Valentine concerning Charles A. Morris' will, bequeathing twenty thousand dollars to the college to pay off debts and build an observatory, 3 pp. ALS

10 June 1874 – Letter to Valentine concerning the bestowment of a Master's Degree from a George Diehl Stahley, 2 pp. ALS

15 June 1874 – Resignation letter of Professor Sadtler to the Board, 2 pp. ALS

24 June 1874 – Petition to the Board from the Alumni Association that they have official representation at Board meetings, 1 p. DS

### **3-3: 1874**

24 June 1874 – Letter concerning building a building and the cost, 1 p. ANS

24 June 1874 – Report of the Repair Committee to the Board, 3 pp. DS

25 June 1874 – Report of the Gymnasium Committee, 1 p. DS

26 June 1874 – Letter to Breidenbaugh from Board informing him he has been elected as Professor of Chemistry and Mineralogy, 1 p. ALS

13 July 1874 – Letter to the Building Committee from Elias Roth, giving an estimate on building an astronomical observatory, 1 p. ALS



16 July 1874 – Letter to Croll concerning the building of an observatory from Elias Roth, 2 pp. ALS

25 July 1874 – Letter to [commissioner?] of Adams County concerning taxing college professors, 2 pp. ALS

**3-4: 1875**

8 January 1875 – Letter to Faculty Committee concerning rules about granting degrees, 4 pp. ALS

11 January 1875 – Letter to the Faculty Committee concerning rules about granting degrees from Jos. P. Clarkson, 3 pp. ALS

23 January 1875 – Letter concerning rules about granting honorary degrees, from Beltzhoover, attorney, 2 pp. ALS

23 January 1875 – Letter to the Faculty Committee from Beltzhoover, expounding on the conferment of degrees, 6 pp. DS

**3-5: 1875**

28 January 1875 – Another letter from Beltzhoover to the Faculty, endorsing a statement made by them, 1 p. ALS

28 January 1875 – Statement by Beltzhoover of the rights of the Faculty in granting of Honorary degrees, 3 pp. DS

12 February 1875 – Letter to Faculty from another attorney asked in the degree issue, 4 pp. ALS

17 March 1875 – Application to President and Faculty from alumnus for master's oration, 1 p. ALS

24 March 1875 – Letter to Faculty concerning the degree issue, 1 p. ALS

[1875] – Another correspondence about the degree issue, 4 pp. DS

15 April 1875 – Another lawyer's opinion on the degree issue, 1 p. ALS

15 April 1875 – Another lawyer's opinion, 4 pp. DS

**3-6: 1875**

19 April 1875 – Letter about accomplishments, 3 pp. ALS

26 April 1875 – A donor gives two reams of paper and five hundred envelopes, asking to remain anonymous, but also wishes to be considered for an honorary degree, 2 pp. ALS

18 May 1875 – Letter to Croll asking that he send a book, 2 pp. ALS

4 June 1875 – Another opinion concerning the degree issue, signed by David Wills, 3 pp. DS

[1875] – Another lawyer's opinion, 2 p. DS

[1875] – Another lawyer's opinion, 5 pp. DS

[1875] – Faculty's decision on the conferment of degree issue, 4 pp. DS

[?] – Amendment to the charter, 1 p. D

### **3-7: 1875**

[1875] – Report of the Committee to revise the statutes, 11 pp. DS

### **3-8: 1875**

8 June 1875 – Letter to President Valentine from a student unable to attend commencement, 3 pp. ALS

14 June 1875 – Petition to the Faculty for an honorary degree, signed by 6 people, 1 p. DS

23 June 1875 – Letter to Board from Valentine about an action adopted by the Executive Committee, 7 pp. D

[n.d. 1875-1883] – Fragment of meeting minutes?, 2 pp. D

8 September 1875 – Letter to Faculty from Phrena. Society about Commencement, 1 p. ALS

15 September 1875 – Letter to the Faculty from the "Base Ball Nine" asking to be allowed to go to Hanover on Saturday to play a game, 1 p. DS

16 October 1875 – Letter to Valentine concerning advertising the college in a quarterly review, 2 pp. ALS

20 October 1875 – Letter to the Faculty from the Philo. Society stating the willingness to accept members of a literary society from the Prep.

Department, provided Phrena. Society does the same, plus envelope, 1 p.  
ALS

20 October 1875 – Letter to Faculty from Phrena. Society, saying that they do not wish to grant permission of absence to the members of the Prep.  
Department, 1 p. ALS

27 October 1875 – Letter to Valentine from advertising man again, 3 pp. ALS

28 December 1875 – Letter to Valentine from Parson in Japan, asking that the college grant an honorary degree on his friend, plus photocopy and typed transcription, 4 pp. ALS

### **3-9: 1876**

4 January 1876 – Letter to Dr. Valentine inviting him to attend the re-dedication of a church, 2 pp. ALS

16 February 1876 – Letter from the Phrena. Society to the Faculty, 2 pp. ALS

9 March 1876 – Letter from Benjamin Aycrigg, giving the college the results of his ten years of study of calendars, 2 pp. ALS

23 March 1876 – Letter from the faculty to the Board about withdrawing changes to the charter until the faculty can speak to them about it, 2 pp. ALS

23 March 1876 – Response to faculty from Board concerning withdrawing changes to the charter (2 copies), 2 pp. ALS

5 May 1876 – Letter from the Seminary about printing a joint program of exercises for commencement week, 1 p. ALS

### **3-10: 1876**

May 1876 – Petition from the Base Ball Club to be allowed to visit Chambersburg for a “friendly game of Base Ball,” signed by 14 students, 1 p. DS

16 May 1876 – Apology from the Base Ball Club for returning late from their game at Chambersburg, 2 pp. DS

22 May 1876 – Letter from an alumni in Japan, recommending that awarding of a lesser degree be given to him, as he doesn’t know his classical studies very well, due to his leaving to fight in the war plus photocopy and typed transcription, 8 pp. ALS

27 June 1876 – Letter to the secretary of one of the societies on campus,

proposing a oratory competition the topic being the battle of Gettysburg, and to be judged by the President of the College, the President to the Seminary, and a man from the Gettysburg Battlefield Association, the prize to be a badge of the society with diamonds on it, ripped down the middle, plus photocopy, 2 pp. ALS

28 June 1876 – Report of Repair Committee to the Board, saying what needs to be done, 2 pp. DS

1 July 1876 – Notice to the Faculty from the Board of proceedings taken at their latest meeting, 11 pp. DS

### **3-11: 1876**

July 1876 – List of papers the College was advertised in, and the prices of those advertisements, 2 pp. D

4 August 1876 – Recommendation letter from an alumni for one of his students to be accepted at Pennsylvania College, 2 pp. ALS – including envelope, his request to be accepted, 1 p. ANS – and his record at Palatinate College dated 7 June 1876, 1 p. DS

29 August 1876 – Letter from Bridges and Warner Printers asking to be allowed to bid for the publication of the college's catalogues, includes envelope, and business card, 1 p. ALS, C.

13 September 1876 – Resolutions of the meeting of the Clerical Members of the Faculty, also resolutions of a meeting of the same held on 19 September, 2 pp. DS

23 September 1876 – Letter to faculty from students to issue "A Centennial Olio," 2 pp. ALS

1876 – Request from 16 members of the Senior class to the Faculty to be allowed to visit the Cornwall mines for mineralogy class, accompanied by the professor, 1 p. DS

1876 – Report of the Endowment Committee, giving reasons why little has been gathered since the last meeting, 4 pp. DS

[no date] – Lists of people giving money and their addresses, 2 pp. D

[no date] – Lists of people giving money and their addresses, 2 pp. D

[no date] – Lists of people giving money and their addresses, signed by H. Louis Baugher, 3 pp. DS

### **3-12: 1877**

- [1876-1877] – Request from members of the Junior class to faculty that they be excused from the Junior Exhibition, signed by 15 students, 1 p. DS
- 1877 – Letter to the faculty to move the date of graduation back to Thursday night instead of its changed time to Tuesday by the Class of 1877, 2 pp. DS
- 4 April 1877 – Letter from a student's father to Dr. Valentine, 4 pp. ALS
- 17 May 1877 – Letter accompanying a check for the Alumni Fund, 2 pp. ALS
- 23 May 1877 – Letter from the Class of 1877 requesting that a student at the Seminary be allowed to graduate with their class without taking examinations, 2 pp. DS
- 26 May 1877 – Letter concerning financial issues, 1 p. ALS
- 28 May 1877 – Letter to Dr Valentine from a past student, now the president of Roanoke College, asking if he has any advice for leading a college successfully, 4 pp. ALS
- 31 May 1877 – Letter to Valentine from the Synod asking that he excuse him, 2 pp. ALS
- 9 June 1877 – Regrets from Holloway for not being able to attend Commencement, as his mother is very sick, 4 pp. ALS
- 9 June 1877 – Letter thanking Valentine for an offer to stay at his house during graduation, 1 p. ALS
- 15 June 1877 – Application to the college for a Master's degree, 1 p. ALS

### **3-13: 1877**

- 16 June 1877 – Request from a parent that his son be allowed to stay in Valentine's house during commencement week, 2 pp. ALS
- 18 June 1877 – Recommendation of two men for the honor of Doctor of Divinity, 2 pp. ALS
- 22 June 1877 – Letter informing of absence from the Executive Committee meeting, 1 p. ALS
- 25 June 1877 – Report of Executive Committee, 4 pp. DS

28 June 1877 – Report of Finance Committee, 6 pp. DS

**3-14: 1877**

28 June 1877 – Report of Treasurer, 4 pp. DS

[28 June 1877?] – Report of Repair Committee, 2 pp. DS

28 June 1877 – Letter to Valentine from Secretary of Board sending minutes of their meeting, 1 p. ALS

28 June 1877 – Transcript of the minutes of the Board meeting, 6 pp. D

9 July 1877 – Questions about the conferring of honorary degrees, 4 pp. ALS

**3-15: 1877**

July 1877 – List of papers the College was advertised in, and the prices of those advertisements, 1 p. DS

29 August 1877 – Letter asking Valentine to show around a visitor, 1 p. ALS

5 September 1877 – Letter concerning a student returning to Gettysburg, 3 pp. ALS

7 September 1877 – Letter to an agent of the college in the field, reprimanding him for not going where he was supposed to, 4 pp. ALS

8 September 1877 – Letter from Krauth to Valentine, asking him to look over a book, 1 p. ALS

22 September 1877 – Letter to the Board from the Board of Public Charities in the Commonwealth of Pennsylvania, 2 pp. ALS

**3-16: 1878**

22 January 1878 – Copy of a resolution of the Board, 2 pp. ALS

26 January 1878 – Letter from Baugher to the Board concerning an appointment, 2 pp. ALS

11 June 1878 – Postcard notifying Trustees about a meeting, 1 p. C.

25 June 1878 – Letter to the Board, from Baugher, concerning their appointing him to act as Financial Secretary for a year, 12 pp. ALS

26 June 1878 – Report on Committee on Statutes of German Professorship Fund,  
2 pp. DS

28 June 1878 – Thanking the College for giving him an honorary degree, by  
Thomas J. Turner, 2 pp. ALS

28 June 1878 – Letter from Turner asking how much his diploma will cost, 1 p.  
ALS

26 July 1878 – Letter from Victor Miller declining a position in the Financial  
Agency, 3 pp. ALS

30 August 1878 – Letter to Board from John Radebaugh accepting the position of  
Lecturer of Anatomy, Physiology, and Hygiene, 2 pp. ALS

24 September 1878 – Postcard to Valentine about position of Financial Secretary,  
1 p. ANS C.

### **3-17: 1879**

24 June 1879 – Letter to Board from Valentine about his salary, 4 pp. ALS

25 June 1879 – Report of Repair Committee, signed by Valentine, 1 p. DS

[before 7 September 1879] – Letter concerning registering the college under an  
act, 1 p. ANS

[1879?] – Form letter from the president of Swarthmore College asking if any  
reduction in the professors' salaries was proposed due to the "consequence  
of the times," 1 p. L

7 July [1879?] – Letter to Prof. Baugher, responding to his inquiries about an  
Institution, 1 p. ALS

7 August 1879 – Letter from Lafayette College about an Act, 2 pp. ALS

1879 – Envelope labeled "Reports of Treasurer and Finance Committee," and on  
back, a resolution is written, 1 p. AN

### **3-18: 1880-81**

27 Aug 1880 – Letter to Valentine from a parent worrying about the moral  
character of their son's roommate, 2 pp. ALS

30 June 1881 – Letter concerning the resolutions of the meeting of the Board, 3

pages, 4 pp. ALS

**3-19: Miscellaneous**

Fragment of Board minutes – talking about differences between the clerical members of the faculty and the church council of Christ Church in Gettysburg, 2 p. D

Memorandum stating the average number of students in the college and Preparatory Department, the number on scholarships, and how much a rise in tuition would benefit the college, 1 p. D

Fragment of Board minutes, 1p. D

Fragment of Board minutes 1 p. D

Fragment of Board minutes concerning the Synod and the rejection of their nomination to the German Professorship, 2 pp. D

Fragment of Board minutes, 2 p. D

Fragment of Board minutes, 1 p. D

Request to call a special Board meeting to discuss “the transaction of important business,” 1 p. DS

(See listing at the end of this finding aid for more information about college business 1832-1902)

**Box 4 of 24: 1921, 1923 - 1931**

Reports of: The President, The Librarian, The Treasurer, The Athletic Director, 1918-1919

College Affairs and Miscellaneous, 1921

Board Meeting and Correspondence, December 1922-December 1923

Honorary Degree Committee, 1923-1924

Board Meeting and Correspondence, 1924

Board Report and Correspondence, 1924-1925

Board Meeting and Correspondence, 1925

Honorary Degree Committee, 1925

Board Meeting and Correspondence, 1926

Honorary Degree Committee, 1926-1927

Board Meetings and President's Reports, 1927

Correspondence and Academic Affairs, 1927

College Building and Maintenance, 1927

College Library Survey, United Lutheran Church in America, 1927



Board Reports, 1928  
Correspondence and College Affairs, 1928  
Building Committee, 1928-1929  
Budget, 1928-1929  
Honorary Degree Committee, 1928  
American Bankers Association, 1928  
Board Reports, 1929  
Correspondence and College Affairs, 1929  
Honorary Degree Committee, 1928-1929  
Board Reports, 1930  
Correspondence and College Affairs, 1930  
Building Committee, 1930  
Honorary Degree Committee, 1930  
National Lutheran Educational Conference, 1930  
Board Reports, 1931  
Correspondence and College Affairs, 1931  
Honorary Degree Committee, 1931  
Curriculum Committee, 1931

**Box 5 of 24: 1932 - 1938**

Board Reports, 1932  
Correspondence and College Affairs, 1932  
College Centennial and Other Business, 1932  
Honorary Degree Committee, 1932  
Degrees Not Granted, 1932  
Board Reports, 1933  
Correspondence and College Affairs, 1933  
Honorary Degree Committee, 1933  
Board Reports, 1934  
Correspondence and College Affairs, 1934  
Honorary Degree Committee, 1934  
Board Reports, 1935  
Correspondence and College Affairs, 1935  
Honorary Degree Committee, 1935  
Board Reports, 1936  
Correspondence and College Affairs, 1936  
Honorary Degree Committee, 1936  
Board Reports, 1937  
Correspondence and College Affairs, 1937  
Correspondence and College Affairs, 1937  
Finance Committee, 1937  
Honorary Degree Committee, 1937  
Board Reports, 191938  
Correspondence and College Affairs, 1938  
Correspondence and College Affairs, 1938

**Box 6 of 24: 1938 - 1943**

Finance Committee, 1938  
Honorary Degree Committee, 1938  
Board Reports, 1939  
Correspondence and College Affairs, 1939  
Honorary Degree Committee, 1939  
Finance Committee, 1939  
Board Reports, 1940  
Honorary Degree Committee, 1940  
Correspondence and College Affairs, 1940  
Finance Committee, 1940  
Honorary Degree Committee, 1941  
Board Reports, 1941  
Correspondence and Miscellaneous, 1941  
Finance Committee, 1941  
Board Reports and Miscellaneous, 1942  
Correspondence and College Affairs, 1942  
Honorary Degree Committee, 1942  
Finance Committee, 1942  
Board Reports, 1943  
Correspondence and College Affairs, 1943  
Honorary Degree Committee, 1943

**Box 7 of 24: 1944 - 1951**

Board Reports, 1944  
College Affairs and Miscellaneous, 1944  
Honorary Degree Committee, 1944  
Board Reports, 1945  
College Affairs and Miscellaneous, 1945  
Honorary Degree Committee, 1945  
Board Reports, 1946  
College Affairs and Miscellaneous, 1946  
Honorary Degree Committee, 1946  
Board Reports, March and May 1947  
Board Reports, December 1947  
College Affairs and Miscellaneous, 1947  
Board Reports, 1948  
College Affairs and Miscellaneous, 1948  
Honorary Degree Committee, 1948  
Board Reports, 1949  
College Affairs and Miscellaneous, 1949  
Honorary Degree Committee, 1949-1950  
Student X-Ray Data, 1949

Board Reports, 1950  
College Affairs and Miscellaneous, 1950  
Honorary Degree Committee, 1950  
Athletics, 1950  
Librarian's Report, 1950  
Board Reports, 1951  
College Affairs and Correspondences, 1951  
Honorary Degree Committee, 1951

**Box 8 of 24: 1952 - 1967**

Board Reports, 1952  
College Affairs and Miscellaneous, 1952  
New President Search, 1952  
College Affairs and Miscellaneous, 1953  
Board Reports, 1953  
Board Reports, 1954  
College Affairs and Miscellaneous, 1954  
Board Reports, 1955  
College Affairs and Miscellaneous, 1955  
Board Reports, 1956  
College Affairs and Miscellaneous, 1956  
Board Reports, 1957  
College Affairs and Miscellaneous, 1957  
Resolutions and Amendments, 1957  
Board Reports, 1958  
College Affairs and Miscellaneous, 1958  
Board Reports, 1959  
College Affairs and Miscellaneous, 1959  
Board Reports, 1960  
College Affairs and Miscellaneous, 1960  
Academic Policy and Program Committee, 1960  
College Affairs and Miscellaneous, 1961  
Board Reports, 1961  
Board Reports, 1962  
College Affairs and Miscellaneous, 1962  
Accountant's Report, 1962  
Board Reports, 1963  
College Affairs and Miscellaneous, 1963  
Board Reports, 1964  
College Affairs and Miscellaneous, 1964  
Board Reports, 1965  
Board Reports, 1966  
College Affairs and Miscellaneous, 1966  
Board Reports, 1967  
College Affairs and Miscellaneous, 1967

**Box 9 of 24: 1968 - 1977**

Board Reports, 1968  
College Affairs and Miscellaneous, 1968  
Board Reports, 1969  
College Affairs and Miscellaneous, 1969  
Alcohol Policy, 1969  
Social/Gender Issues, 1969  
Board Reports, 1970  
College Affairs and Miscellaneous, 1970  
Board Reports, 1971  
College Affairs and Miscellaneous, 1971  
Financial Aid, 1971  
Board Reports, 1972  
College Affairs and Miscellaneous, 1972  
College Affairs and Miscellaneous, 1972  
Growth and Development Report, 1972  
Board Reports, 1973  
Counseling Services, 1973  
Treasurer's Report/Gifts and Grants, 1973  
Men's Intercollegiate Athletics, 1973  
College Affairs and Miscellaneous, 1973  
College Affairs and Miscellaneous, 1973  
Board Reports, 1974  
Treasurer's Report/Gifts and Grants, 1974  
College Affairs and Miscellaneous, 1974  
Board Reports, 1975  
Treasurer's Report/Gifts and Grants, 1975  
College Affairs and Miscellaneous, 1975  
Board Reports, 1976  
Treasurer's Report/Gifts and Grants, 1976  
College Affairs and Miscellaneous, 1976  
Board Reports, 1977  
Treasurer's Report/Gifts and Grants, 1977  
College Affairs and Miscellaneous, 1977

**Box 10 of 24**

Agenda: Executive Committee  
Minutes & Reports Academic Affairs  
Academic Affairs  
Minutes Executive Committee  
Growth Fund  
Finance Committee  
Finance Committee Minutes

Finance Committee  
Endowment (Finance Committee)  
Budget & Audit Finance Sub-Committee  
Investments & Reinvestments  
Endowment Fund: PNB  
Finance Committee: Board of Trustees 1961-63  
Salaries, Fringe Benefits & Personnel  
Mara Report/Eby Report  
Minutes  
Memos & Correspondence  
Joint Committee on Athletics (Mara Committee) 1972-73  
Sub-Committee Health  
Student Affairs

**Box 11 of 24**

Minutes Trustee Development Committee  
Ad hoc Development Board of Trustees  
Development 1970  
Religious Program  
Athletic Advisory  
Ad hoc Committee to study Fraternities on Campus  
Sub-Committee on Religious Life  
Property 1964-72  
By Laws Revision Committee 1966  
Trustee Study Committee 1962  
Special Committee  
Special Committee to study Admissions

**Box 12 of 24: Co-Ex**

Comprehensive 1968-72 (Closed)  
Computers 1969 (Closed)  
Commencement 1970 (Closed)  
Confidential (Closed)  
Consortia – General (Closed)  
Central Pennsylvania Consortium II (1970) (Closed)  
Central Pennsylvania Consortium 1969 (Closed)  
Central Pennsylvania Consortium Beginning 1968 (Closed)  
Contac Conference on the Atlantic Community (Closed)  
Cooperative College Registry 1971- (Closed)  
Council of Protestant Colleges and Universities 1965- (Closed)  
Counseling Services: Senior Survey (Closed)  
Danforth Teacher Grants (Closed)  
Dean's Discretionary Fund: Faculty (Closed)  
Dean of the College – Departmental Conference (Closed)

Dean of the College – Supplies and Expenses (Closed)  
Dean of the College – Travel Expense (Closed)  
Dean of Men (Closed)  
Dean of Students – Dr. Frank Williams 1968-72 (Closed)  
Dean of Students – Mid-semester Deficiency Lists 1968-72 (Closed)  
Development Office (Closed)  
Development Office Statistics 1969-70 (Closed)  
Didactor Program (Closed)  
Gettysburg College Distribution Requirements 1921- (Closed)  
Du Pont de Nemours & Company (Closed)  
Dormitory Construction (Closed)  
Drew UN Semester (Closed)  
Endowment Funds (Closed)  
Endowment Committee (Closed)  
ERIC Clearinghouse on Educational Administration (Closed)  
Esso Education Foundation (Closed)  
Executive Committee – Promotion Policy Program (Closed)  
Experiment in International Living 1967- (Closed)  
Experiment in International Living 1962-66

**Box 13 of 24: F-Gu**

Federal Summer Intern Program (Closed)  
Federation of American Scientists (Closed)  
Fellowships and Awards (Closed)  
Financial Aid Program Annual Report  
Five College Non-Western Program (Closed)  
Five Local Colleges – Hershey Conference (Closed)  
Foreign Curriculum Consultant (Closed)  
Dr. Robert Fortenbaugh Lectures (1913)  
Four-One-Four Calendar 1968- (Closed)  
4-1-4 Conference March 1970 (Closed)  
Founders' Day Programs (Closed)  
Fringe Benefit Committee 1970-71  
Future of Gettysburg College (Closed)  
Fringe Benefit Study (1967-70)  
Clyde E. (1913) and Sara A. Gerberich Endowment (Closed)  
General Education Committee (Closed)  
General Education Committee 1973-75 (Closed)  
General and Administrative Travel Expense 1974- (Closed)  
General and Administrative Travel Expense (Closed)  
General Electric Co. (Bunting) (Closed)  
Graduate Research Examinations (Closed)  
General Student Information (Closed)  
Graduate Record Examinations 1953 Institutional Testing Program (Closed)

**Box 14 of 24: Penn-Student**

Pennsylvania Department of Education Elementary Education 1967 (Closed)  
Elementary and Secondary Education Act Area Curriculum Center (Closed)  
Procedures for Approval of Teacher Education Programs  
Pennsylvania Department of Education Health and Physical Education (Closed)  
Pennsylvania Department of Education Intergroup Education (Closed)  
Pennsylvania Department of Education Secondary Academic Subjects (Closed)  
Pennsylvania Fair Education Opportunities Act (Closed)  
Pennsylvania Human Relations Commission (Closed)  
Pennsylvania Hall 1970- (Closed)  
Pennsylvania Keynotes (Closed)  
Pennsylvania Technical Asst. Program (Closed)  
Placement Officer (Closed)  
Pre-Forestry (Closed)  
Pre-School Laboratory Proposal (Closed)  
Presidential Inaugurations (Closed)  
The President's Task Force on Higher Education (Closed)  
Project Changeover (Closed)  
Questionnaires II (Closed)  
Reading Dynamics (Closed)  
Reading Period (Closed)  
Reading and Study Services (Closed)  
Research Corporation – Science Study (Closed)  
Research Study Project “What is a Christian College?” (Closed)  
Rockefeller Brothers Theological Fellowship (Closed)  
Rotary Foundation Fellowships (Closed)  
Marsh Scholarship (Closed)  
Musselman Scholarship (Closed)  
Lillian M. & William H. Patrick, Jr. Scholarship Awards (Closed)  
The James A. Singmaster '98 Fund for Chemistry (Closed)  
Sons of Union Veterans of the Civil War (Closed)  
The Parker D. Wagnild Music Scholarship (Closed)  
Rufus M. Weaver Mathematician Scholarship (Closed)  
Weaver-Classical-Natural Science-Religion Scholarship Award (Closed)  
Scope (Closed)  
Shank Mineral Collection (Closed)  
Six College International Studies Program (Closed)  
Social Science Research Council (Closed)  
1972 Special Majors Application (Closed)  
1971 Special Majors Application (Closed)  
1970 Special Majors Application (Closed)  
State Commission on Academic Facilities (Closed)  
Stuckenberg Lectureship (Closed)  
Student Affairs Committee (Closed)  
Crapster – Students 1966-70 (Closed)

Student Body – Academic Averages (Closed)  
Student Employment Policies and Procedures (Closed)  
Students in College and Ranks in Class (Closed)  
Students in College: Foreign Students (Closed)  
Students in College: Major Fields of Study (Closed)  
Students in College: Protests (Closed)  
Students: Special Students 1965-66  
The Study and Referral Committee on Moratorium (Closed)

**Box 15 of 24: Study-Z**

Study and Referral Committee I 1970 (Closed)  
Summer Mathematics Institute (Closed)  
Summary of Regulations (Closed)  
Symposium 1970 (Closed)  
Synod Fellows Program – January 1972 (Closed)  
Systems Research Group (Closed)  
Teacher Education Program – Secondary Education Subjects (Closed)  
Teacher Evaluation – Student Senate (Closed)  
TIAA-Cref (Closed)  
Trial (Closed)  
University Local Representative (Closed)  
Union for Research and Experimentation in Higher Education (Closed)  
University of Pittsburgh Knowledge Availability System (Closed)  
United Board for Christian Higher Education in Asia (Closed)  
Upsala College (Closed)  
US Department of Health Education and Welfare – Civil Rights Act 1964  
(Closed)  
HEW Education Professions Development Act 1970 (Closed)  
HEW Education Professions Development Act 1967-69 (Closed)  
US Department of Health, Education and Welfare, Office of Research (Closed)  
Veterans (Closed)  
Walden 3 (Closed)  
Woman's League (Closed)  
Women's Rules (Closed)  
Weekly Schedule (Closed)  
Weidensall Hall (Closed)  
Western Electric – University Local Representative (Closed)

**Box 16 of 24: 1978-90**

Academic Affairs 1979-90  
Buildings & Grounds '84-'90  
Fiscal & Personnel '77-'90  
College Relations '78-'90  
Educational Services '82-'88



Endowment Funds '78-'90  
Endowment Funds '78-'90  
Executive Committee '78-'90  
Trustee Oversight Committee  
Student Affairs, Health, & Religious Life Committee '78-'90

**Box 17 of 24: 1978-1990**

Trustee Committee '87-'90  
Actions: Documents (Trustees and Honors) '77-'84  
Faculty/Student Representation on Board of Trustees Comm.  
Prospective Trustees '80-'90  
B.O.T. Spouses '78-'90  
Call '84-'90

**Box 18 of 24: Sept. 1985-February 1987**

Board Meeting Sept. 27-28, 1985  
Planning Conference Dec. 6, 1985  
Board Meeting Dec. 7, 1985  
Board Meeting March 14-15, 1986  
Board Meeting Dec. 6, 1986  
Board Meeting Feb. 27-28, 1987

**Box 19 of 24: May 1987-May 1989**

Board Meeting May 15-16, 1987  
Board Meeting September 25-26, 1987  
Board Meeting December 4-5, 1987  
Board Meeting May 13-14, 1988  
Board Meeting Sept. 30-Oct. 1, 1988  
Board Meeting Dec. 2-3, 1988  
Board Meeting May 18-19, 1989

**Box 20 of 24: Meeting Sept. 1989-Chaplain Search**

Board Meeting Sept. 29-30, 1989  
Board Meeting Dec. 1-2, 1989  
Board Meeting Feb. 22-24, 1990  
Committee Agendas 1984-90  
Meeting Schedules 1984-90  
Executive Committee 1990  
Meeting Dates 1987-90  
Board Restructuring 1990  
Meetings with Chair 1986-90  
Committee Working Papers 1986-89

BOT/Faculty Tenure 1985  
Trustee Audit 1988  
Originals '89-'91  
Search Committees  
Treasurer/Business Manager Search 1985  
Dean of Student Life Search  
Dean of the College Search Committee  
Chaplain Search

**Box 21 of 24**

Board of Trustees  
Emeriti Trustees  
Trustee Certificates  
Honorary Life Trustees '80-'81  
Agenda: Board Self-Study  
Board Self-Study Minutes  
Campus Visits Self-Study  
Humane & Fiscally Responsible Services Task Force  
Strategic Planning Committee  
Minutes Rough Draft  
Strategic Planning Committee  
Student/Admin. Ratios 1987  
Presidential Assessment '84  
Trustee Policy Manual  
Anderson, Daniel  
Gladfelter, Millard  
Diehl, Charles  
Folkemer, Paul  
Mathias, A. L.  
Royston, Carroll  
Weiser, Donald  
Current Analysis of Trustee Characteristics

**Box 22 of 24**

Board of Trustees  
Mailings to the Board of Trustees  
New Trustee Orientation 1990  
New Trustee Orientation  
New Trustee Orientation Sept. 29, 1989  
New Trustee Orientation Overheads 9-25-87  
New Trustee Orientation  
Board of Trustees  
Five-Year Plan  
Swanson, Reuben T.

Zellers, Earl W.  
Simpson, Joseph Deceased 3/89  
Trexel, Howard  
Maust, Judith  
Bream, Henry  
Blake, Herman J.  
Berk, Kerry M.  
Pritzker, Robert A.  
Kruse, Ernest J.  
Kip, Judith  
Jordan, Richard E.  
Hosking, Robert L.  
Haas, Donald A.  
Grzeleck, Frank E.  
Gotwald, Norma  
Index Board of Trustee Minutes  
Hauser, John

**Box 23 of 24: Meeting Minutes: 1940 – 1985**

Miscellaneous

1940 - 1946

1955

1956

1957

1958

1959

1960

1961

1962

1963

1964

1965

1966

1967

1968

1969

1970

1971

1972

1973

1974

1975

1976

1977

1978

1979  
1980  
1981  
1982  
1983  
1984  
1985

**Box 24 of 24: Building Committee**

Pennsylvania Hall — Several correspondences and estimates regarding the attainment of land and the building of College Edifice. 1835 - 1843. MS-53 pp. formerly VFM-26.

Steven's Hall and Professor's Residence — Correspondences, proposals, and estimates for the building and land of Steven's Hall. 1865-1869. MS-23pp. formerly VFM-27.

White House — Several reports from the Board of Trustees on the status of the house of the president. 1859-1861. MS-5pp. formerly VFM-28.

**For More Information:** For more information about College business as it relates to the Board of Trustees.

**Alumni Professorship.** Minutes and documents describing the alumni professorship and controversy surrounding it. 1858-1902. MS-125+ pp, VFM-6

**Charter and Amendments.** Six amendments to the charter of Gettysburg College. All original, legal documents. 1867-1964. TDS-54pp. VFM-30.

**Executive Committee.** Minutes for the Board of Trustees of PA College 1874-1876. AmsS-7pp. VFM-46.

**Finance Committee.** Reports, receipts, and expenditures from the finance committee of Gettysburg College. 1867-1871 and 1876-1878. AD-15pp. VFM-48.

**Gettysburg College - Misc. business 1840-1870.** Numerous papers from the college including receipts, bills, invitations, and commencement rosters. D-40+ pp. VFM-58.

**Gettysburg College- Misc. Business 1880-1890's.** Many documents including: final examinations, loan documents, several correspondences with the New England Loan and Trust Company, and several with college professors. DS-92+ pp. VFM-59.

**Repair Committee.** Documents and reports attesting to repairs made to college buildings and estimates for costs of future improvements. AMs-6pp. VFM-121.

**Scientific Department.** Several documents showing the financial and educational status of the Science Department of PA College. 1865-1872. ADS-3pp. VFM-127.

**Standing Resolutions for the Faculty.** Book containing resolutions adopted by the faculty of PA College in 1875. D-94pp. VFM-139.

**Student Conduct Pledge.** Signatures of PA College Students from 1833-1848 who agree to follow the pledge. Also includes a final exam schedule for 1832 and 1833. DS-18pp. VFM-146.

**Trautwine, John Cresson.** Architect of "Old Dorm." at Gettysburg College. Collection includes several pieces of correspondence, drawings, articles, and photographs. VFM-156

**Gettysburg College Commencement Broadsides 1835 – 1852.** Commencement Broadsides ranging from 1835 – 1852. Original copies. MS pp. 29 VFM-299