

# INTERNATIONAL AND GLOBAL STUDIES

## Course Change Form

If you wish to change any courses listed on your IGS Application, please do the following:

- 1) Discuss the changes with your IGS advisor, in person if possible.
- 2) Email a completed Course Change form to your advisor for approval.
- 3) Have your advisor forward this approved form to the IGS Chair.

**You should initiate this process as soon as possible upon deciding to change a course.**

*Please do not email unapproved forms directly to the IGS Chair.*

**Name (Last, First):** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Graduation Year:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_

### REQUEST TO CHANGE COURSE (S):

From (Course Discipline, Number, Title):

To (Course Discipline, Number, Title):

1		
2		

### EXPLANATION:

For each course change, please explain why you need to make this change and why you think the course is a valid replacement, mentioning the Track and Part being fulfilled.

### REQUIREMENT CHECKLIST:

Please check that the course change still meets the following requirements of the major. *If unsure, leave box unchecked.*

	Student Course		Advisor Course		Chair Course	
	#1	#2	#1	#2	#1	#2
1. For courses that count for IA-Electives, GS-Region, or GS-Theme, you still have classes in at least two disciplines.						
2. No more than 3 classes from a semester off-campus, [4 for two semesters].						
3. Appropriate number of 300-Level courses are maintained.						
4. No more than 4 courses from another major.						