

Internship Guidelines for the Department of Sociology (4/30/2015)

Purpose

Internships are designed to provide students with the opportunity to participate meaningfully in an off-campus setting related to their academic interests. While as an intern the student may complete tasks of benefit to the agency with which he or she is placed, the primary goal of the intern experience is for student to apply the sociological perspective and its attendant concepts, understandings, and theories, to his/her experience.

Procedure

Students should contact the Center for Career Development about possible internships, some of which are generated by students themselves, others of which are identified by the office. After identifying a potential internship, students should consult with departmental faculty in order to request faculty sponsorship. It is up to the individual faculty member to decide whether to accept the role of sponsoring and evaluating the student's internship project. Faculty will ordinarily not sponsor more than two such projects at a time. Students should make arrangements for faculty sponsorship prior to April 15th. The Sociology Department cannot ensure sponsorship for requests made after this date.

Evaluation and Credit

All internships will be graded S/U and will not count toward the requirements in the Sociology major. This grade will be based on the quality of the required assignments detailed below.

Required Assignments

In addition to completing the internship requirements as established by the Center for Career Development, a student is required to complete two assignments in order to receive credit for his/her internship:

One: a daily log/journal detailing a student's experiences. This journal will be comprised of daily entries that include a description of the activities that were completed, the time spent on each activity, and connections that the student makes between his/her experience that day and sociological ideas/concepts that he/she has learned.

Two: a term paper analyzing some aspect of a student's internship experience from a sociological perspective. This paper should be 10-15 pages in length. Papers must also demonstrate intimate familiarity with, and make explicit reference to, around 10 scholarly sources in sociology and/or a related discipline. All works referenced in a student's paper must be

included in a bibliography and bibliographies should follow the citation style of the American Sociological Association.

Final deadlines will be determined by the faculty member and student. In general, students who complete their internships in the Spring semester or during the Summer are required to turn in the required assignments by October 1st of the following Fall Semester. Students who complete their internships during the Fall semester are required to turn in the required assignments by March 1st of the following Spring semester.