

## Change in Financial Information Form: 2020-21 Academic Year

This form is designed to provide the Financial Aid Office at Gettysburg College with additional information when families believe that the 2018 Federal Tax Return data on the 2020-21 FAFSA does not reflect their current financial circumstances.

When financial circumstances change, the Office of Financial Aid is available to help students and their families locate funding sources and understand the options available to them. Advice may include educating a student regarding the financial aid process, recalculating a family's eligibility based on documented financial changes, or counseling a family regarding available loans and payment plans. Before we consider requests for additional Gettysburg College Grant funds, students must have maximized their self-help options, including Federal Direct Student Loans and on-campus employment.

Types of circumstances which may warrant an additional review of financial aid include:

- Unusual medical expenses. *Typically must exceed 10-15% of your Adjusted Gross Income.*
- Unemployment or loss of job by a parent. *There is a 10 week waiting period from date of unemployment so that severance, unemployment benefits and future employment options can be clarified.*
- Your parents have become separated or divorced since submission of the FAFSA. *Proof of separate residences will be required.*
- Recent death of a parent.
- Other significant loss of income or expense.

For security purposes, please be advised that we do not accept documents with personally identifiable information by email. This document can be sent via secure fax (717-337-8555), mail, or by uploading through a secure link provided by the Financial Aid Office. To request a link to upload the documents, email [finaid@gettysburg.edu](mailto:finaid@gettysburg.edu).

If appropriate, complete the Separated/Divorced and/or Household Worksheets.

Student Name: _____	<input type="checkbox"/> First-Year Applicant for the Class of 2024
Parent Name: _____	<input type="checkbox"/> Continuing Student- ID: _____
Phone (for questions): _____	Email address (for questions): _____
Please indicate the additional dollar amount of aid which you believe would make continued enrollment financially feasible: _____ . If you have not yet received a financial aid award for the 2020-21 academic year, estimate the additional amount based on your award for 2019-20.	
_____	_____
Student Signature	Date
_____	_____
Parent Signature	Date

### Special Circumstance: COVID-19

Gettysburg College understands that the COVID-19 pandemic has impacted many students and their families' financial circumstances. If you are looking to appeal, due to circumstances brought on by COVID-19, please check the box below and provide examples of how it has impacted your family. If your appeal is unrelated to COVID-19, please skip this section.

COVID-19 has impacted my family's financial circumstances.

Below, please describe the circumstances of how COVID-19 has impacted your family. *Attach a more detailed letter, if necessary.*

1. Describe the circumstances, including any relevant dates and information. If a parent is unemployed, describe possible future job prospects or the outlook for finding work in parent's industry. *Attach a more detailed letter, if necessary.*

2. Please itemize the income reported on the 2020-21 FAFSA versus current and anticipated information. *Include dates, if appropriate.*

	2018 FAFSA	2019	2020 Anticipated
Parent 1 Yearly Earnings- Name:			
Parent 2 Yearly Earnings- Name:			
Unemployment Income, if appropriate			
Disability earnings, if appropriate			
Severance, if appropriate			
Anticipated future job earnings (full-time or part-time)			
Other income (IRA withdrawal, gifts from others, etc.)			
Parent(s) Adjusted Gross Income			

Explanation or additional information:

3. Please describe any additional expenses (i.e. medical coverage expenses due to unemployment, etc.)?

4. Please indicate the options you are considering to cover educational costs for the 2020-21 academic year.

## Separated/Divorced Worksheet

If the FAFSA was submitted as married/remarried in a prior year, the Office of Financial Aid must be provided with additional information in order to support filing the next year's FAFSA as separated/divorced and with only one parent's information.

*Parents who are separated/divorced but reside in the same home are required to report both parents' financial information on the FAFSA.*

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_ Class Year: \_\_\_\_\_  
Date of Separation: \_\_\_\_\_ Date of Divorce: \_\_\_\_\_  
Parent 1 Name: \_\_\_\_\_ Parent 2 Name: \_\_\_\_\_  
Parent 1 Address: \_\_\_\_\_ Parent 2 Address: \_\_\_\_\_  
\_\_\_\_\_

1. Do your parents reside in separate residences?
  - Yes. Please provide a documentation of a second residence (rental agreement, utility bill, etc.)
  - No. Parents who are separated or divorced but reside in the same home are required to report both parents' financial information on the FAFSA.
2. If your parents are living in separate residences, with which parent do you reside?  
*The student's address reported to Gettysburg College's Registrar's Office must match this information.*
  - Parent 1
  - Parent 2
  - Both – complete questions 3 and 4 (if appropriate)
3. If you are living with both parents, with which parent did you live more than 50% of the time in the past twelve months?  
*The student's address reported to Gettysburg College's Registrar's Office must match this information.*
  - Parent 1
  - Parent 2
  - Equal time – complete question 4
4. If you spent an equal time living with each parent, which parent provided more financial support during the past twelve months?  
*(this can include both monetary funds as well as in-kind support such as medical insurance)*
  - Parent 1
  - Parent 2

Please describe the type of support received to make this determination:

5. If, during the prior twelve months, a student changed the parent with whom they resided the most, describe the residency change, including dates.
6. Additional Information:

## Household Resource Worksheet to be used with Separated/Divorced Worksheet

This form should be completed by families who:

- Are in the process of separation or recently divorced (*completed with the custodial parent's information only*)
- Do not file federal tax returns but for whom clarification of income and resources is needed

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_ Class Year: \_\_\_\_\_

Sources of Income	Monthly	Yearly Total
Wages- Parent 1 ( <i>custodial parent, if separated/divorced</i> )		
Wages- Parent 2		
State or Federal programs		
Unemployment or other earnings		
Child Support Received		
Alimony Received		
Social Security Income or benefits		
Funds withdrawn from savings/checking accounts		
Funds withdrawn from retirement/IRA accounts		
Amount paid for by family or friends		
Other: _____		
<b>TOTAL</b>		

Expenses	Monthly	Yearly Total
Mortgage/Rent		
Utilities		
Food		
Car Payments and/or Transportation Costs		
Insurance (home, auto, etc.)		
Real Estate or other taxes		
Medical Expenses		
Other: _____		
<b>TOTAL</b>		

or yearly expenses exceed income, please clarify additional resources (i.e. credit cards, loans, etc.) which are being utilized.

If monthly

Additional Information: