

CALL FOR PROPOSALS!

Enhance your professional visibility, network with your colleagues, and share your skills, talents, knowledge and solutions by providing a session of professional development for your co-workers. If your proposal is accepted, you'll get to share your smarts with your peers and help them excel at their jobs! Presenting lets you elevate your profession, spur change for Gettysburg College and make a contribution that positively impacts others. (Plus, it'll look great on your LinkedIn profile!)

The Professional Development Committee is looking for new and insightful programs to offer as part of our commitment to lifelong professional development for our employees. Professional development is defined as learning opportunities that develop workplace skills.

Currently, we offer programming relating to the following tracks:

- Leadership
- Technology
- Communication
- Workplace skills
- Diversity and inclusion (2016-2017 Spotlight Series)

Some previous examples have been:

- Problem Solving and Decision Making offered by Bill Lafferty
- Beginning Excel offered by Audrey Hatcher
- Advanced Excel offered by Matt Price
- Using Google Docs offered by Eric Remy
- And many more!

Sessions should be:

- 40-50 minutes in length with Q&A
- Professionally related topic
- Interactive if the topic is appropriate
- Can be held during the day or over a lunch
- Handouts are helpful but not necessary

To submit a proposal, please provide a title and summary of the program, when you would be available to provide the workshop, and how you became knowledgeable on the topic you are proposing. This information can be submitted to Maggie Baldwin at mbaldwin@gettysburg.edu. Proposals will be reviewed by the Professional Development Committee and chosen based on the current needs of the community.