

Department Major/Minor Rosters

From your Faculty Center page, select the Tab at the top labelled “students by major/minor”—arrow #1.

The screenshot shows the Faculty Center page for Marta Robertson. The top navigation bar includes tabs for 'faculty center', 'advisement', 'class search', 'faculty search', and 'students by major/minor'. A red arrow labeled '1' points to the 'students by major/minor' tab. Below the tabs, the page displays 'Fall, 2009 | Gettysburg College' and a 'change term' button. There are radio buttons for 'Show all classes', 'Only classes with enrollment', and 'View My Weekly Schedule'. A 'Class Roster' and 'Grade Roster' section is visible, followed by a 'My Teaching Schedule' table for Fall 2009. Below the schedule is a 'My Favorite Websites' section with an 'Edit My Favorite Websites' button. At the bottom, there are links for 'Faculty Center/Advisement', 'Class Search', and 'Faculty Search'.

Department Drop-down Menu—See arrow #2 below. If you are a member of one department, the default selection will be your department’s majors and minors. If you are a member of more than one department, select the department whose lists you wish to view.

The screenshot shows the 'List of Students by Major/Minor' page for Marta Robertson. A red arrow labeled '2' points to the department drop-down menu, which is currently set to 'Music'. The page includes checkboxes for 'Display Majors' and 'Display Minors', and a 'Refresh' button. Below these controls is a table of students with columns for 'Notify', 'ID', 'Name', 'Degree', 'Majors', 'Minors', 'Concentrations', 'Class', 'GPA', 'Major GPA', 'Credits', 'Grad Date', 'Cell', and 'Mailbox'. The table lists several students, including Amrhein, Elizabeth Diana; Andreus, Charles Donald; Angelis, Sarah Margaret; Baldeasarre, Laura Elizabeth; Baldeasarre, Laura Elizabeth; Bernadesco, Laura Louise; Borgardner, Amy Elizabeth; and Borgstrom, Valeria Lynn.

Notify	ID	Name	Degree	Majors	Minors	Concentrations	Class	GPA	Major GPA	Credits	Grad Date	Cell	Mailbox
<input type="checkbox"/>	5499933	Amrhein, Elizabeth Diana	BA	History Music			Junior			18,000	Spring, 2012	410/842-5563	Campus Box 0067
<input type="checkbox"/>	5359633	Andreus, Charles Donald	BA	Music Theatre Arts			Senior			26,200	Spring, 2010	NONE	Campus Box 0071
<input type="checkbox"/>	5366930	Angelis, Sarah Margaret	BA	Music Political Science			Senior			26,200	Spring, 2010	631/809-7814	Campus Box 0068
<input type="checkbox"/>	5361642	Baldeasarre, Laura Elizabeth	BA	Music	Music		Junior			16,000	Spring, 2012	240/625-7299	Campus Box 0067
<input type="checkbox"/>	5361642	Baldeasarre, Laura Elizabeth	BA	Music	Music		Junior			16,000	Spring, 2012	240/625-7299	Campus Box 0067
<input type="checkbox"/>	5492803	Bernadesco, Laura Louise	BA	Music			Sophomore			9,000	Spring, 2012	732/979-5088	Campus Box 0161
<input type="checkbox"/>	5433920	Borgardner, Amy Elizabeth	BA	Mathematics Music			Junior			18,000	Spring, 2011	610/509-5916	Campus Box 0211
<input type="checkbox"/>	5468931	Borgstrom, Valeria Lynn	BMUS	Music Performance			Sophomore			14,000	Spring, 2012	820/360-0328	Campus Box 0231

Display Majors box — arrow #3 and **Display Minors box**—arrow #4: The default setting shows BOTH the majors and minors for your department. If you wish to display ONLY majors or ONLY minors, click the appropriate box to unselect or select as needed. Then select the **Yellow Refresh button**—arrow #5.

Robertson, Marta
List of Students by Major/Minor

Department: Music Display Majors Display Minors

Notify	ID	Name	Degree	Majors	Minors	Concentrations	Class	GPA	Major GPA	Credits	Grad Date	Cell	Mailbox
<input type="checkbox"/>	3499933	Amrhein, Elizabeth Diana	BA	History Music			Junior			18,000	Spring, 2012	410/842-9983	Campus Box 0093
<input type="checkbox"/>	3399633	Andrews, Charles Donald	BA	Music Theatre Arts			Senior			26,200	Spring, 2010	NONE	Campus Box 0079
<input type="checkbox"/>	3369930	Angelini, Sarah Margaret	BA	Music Political Science			Senior			26,200	Spring, 2010	631/809-7914	Campus Box 0081
<input type="checkbox"/>	3261642	Baldassarre, Laura Elizabeth	BA	Music	Music		Junior			16,000	Spring, 2012	240/625-7235	Campus Box 0087
<input type="checkbox"/>	3261642	Baldassarre, Laura Elizabeth	BA	Music	Music		Junior			16,000	Spring, 2012	240/625-7235	Campus Box 0087
<input type="checkbox"/>	3482903	Baldassarre, Laura Louisa	BA	Music			Sophomore			9,000	Spring, 2012	732/873-9088	Campus Box 0162
<input type="checkbox"/>	3433920	Bomgarshner, Amy Elizabeth	BA	Mathematics Music			Junior			19,000	Spring, 2011	610/809-9916	Campus Box 0219
<input type="checkbox"/>	3468931	Borgstrom, Valerie Bryn	BMUE	Music Performance			Sophomore			14,000	Spring, 2012	820/360-0328	Campus Box 0230

Sort by Headings—arrow #6: you can use the any of the Headings at the top of the columns—e.g., Class, GPA, Major GPA—to sort the information displayed.

Download Display to Excel—arrow #7: select this symbol to download the displayed information to an Excel spreadsheet.

Department: Music Display Majors Display Minors

Majors	Minors	Concentrations	Class	GPA	Major GPA	Credits	Grad Date	Cell	Mailbox	Advisors
History Music			Junior			18,000	Spring, 2012	410/842-9983	Campus Box 0093	Hoke, Sharon Kay Hancock, Scott
Music Theatre Arts			Senior			26,200	Spring, 2010	NONE	Campus Box 0079	Kim, Yeon-Su Hanson, Jerome C.
Music Political Science			Senior			26,200	Spring, 2010	631/809-7914	Campus Box 0081	Swigger, Jocelyn Anne Tannenbaum PhD, Donald G.
Music	Music		Junior			16,000	Spring, 2012	240/625-7235	Campus Box 0087	Swigger, Jocelyn Anne
Music	Music		Junior			16,000	Spring, 2012	240/625-7235	Campus Box 0087	Swigger, Jocelyn Anne
Music			Sophomore			9,000	Spring, 2012	732/873-9088	Campus Box 0162	Natter, Robert
Mathematics Music			Junior			19,000	Spring, 2011	610/809-9916	Campus Box 0219	Kennedy, Benjamin Bartlett Swigger, Jocelyn Anne
Music Performance			Sophomore			14,000	Spring, 2012	820/360-0328	Campus Box 0230	Natter, Robert