

Frequently Used General Ledger Accounts - Expenses

Meals and Travel

Domestic Travel, Lodging, Meals:

- 61500 Travel - College Business
- 61506 Travel - Recruiting
- 61505 Travel - Class/Team
- 61513 Travel - Professional Development
- 61502 Mileage
- 65212 Vehicle Fuel
- 61700 Entertainment--Other
- 61512 Meals & Snacks - Off Campus
- 61701 Meals & Snacks - On Campus

International Travel:

- 61503 Travel, lodging, meals - International

Professional and Related Resources

- 61514 Registration Fees - Domestic
- 61515 Registration Fees - International
- 69130 Memberships and Dues
- 66040 Books & Related Material
- 69110 Subscriptions

Rentals and Licensing

- 64310 Rental--Equipment
- 64315 Rental--Vehicles
- 64360 Rental--Other
- 69137 Copyright/License Fee
- 62163 Service/Software License

GoGETTmarket: Campus Services

- 61701 eCatering, ePickups (Meals on campus)
- 61500 eRide (Travel/Transportation)
- 69181 eSafety (Campus Dept. Services)
- 65004 ePosters (Supplies - on campus)
- 65004 ePrint & Duplicating (Print Shop - Ricoh)

Supplies, Equipment and Other Exp

- 66000 Equipment & Furniture
- 66061 Software-Desktop
- 69700 Awards & Prizes
- 62716 Fellowship Payment (*limited usage*)
- 65000 Supplies & Materials - General Office
- 65003 Supplies & Materials - Instructional
- 65009 Supplies & Materials - Program
- 65005 Supplies & Materials - Bookstore
- 65001 Other Supplies

Communication and Printing

- 60100 Post Office Charges
- 60120 Air & Ground
- 60200 Telephone
- 60420 Printing & Duplicating - Off Campus
- 65004 Printing & Duplicating - On Campus

Service Fees

- 64200 Repairs & Maintenance
- 62160 Professional Service Fees
- 62162 Technical Consulting Fees
- 62100 Honoraria/Lecturers
- 69181 Campus Department Services
- 64110 Other Services

Employee and Student Payments

- 53003 Staff Wages - Casual
- 53005 Staff Overtime
- 54001 Student Wages

A more complete list of general ledger accounts with descriptions is available at Financial Services/ Accounting webpage.