

**UCIC
EMPLOYEE INJURY REPORT
FAX: 800-706-9344 / PHONE: 800-641-6330**

*Date of Injury (day xx/xx/xx)	*Time of Injury	*Work Schedule on Date of Injury
*Employer	*Employee Name	First MI Last
*Employee Social Security Number	*Employee Date of Birth	
*Home Address	*City, State, Zip Code	
County	Home Phone	
Work Phone	Fax and/or E-mail Address (optional)	
*Job Title	Employee: <input type="checkbox"/> *Male <input type="checkbox"/> Single <input type="checkbox"/> *Female <input type="checkbox"/> Married	*State in which Employee was Hired
*Department	Number of Dependents:	
Status (Part-time, full-time, student, IC, Seasonal)	Hourly/Salary Wage, if known	*Date Hired
Supervisor	Normal Work Schedule	
Work Location/Department (as defined by UCIC)		

*What was Employee doing when incident occurred?	
*What Happened?	
*What was the Injury or Illness?	
*What Object or Substance if any, directly harmed the employee?	
Witness Name and Phone Number:	
*Fatal Injury? <input type="checkbox"/> Yes (If Fatal) _____ <input type="checkbox"/> No	*List Date of Death _____
Return to Work Date	Date of Disability (First day missed work)
Was Safety Equipment Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No	Full Pay for Date of Injury? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Was Safety Equipment Used? <input type="checkbox"/> Yes <input type="checkbox"/> No

***NATURE OF INJURY**

- | | |
|---|---|
| <input type="checkbox"/> Abrasion | <input type="checkbox"/> Electrical Shock |
| <input type="checkbox"/> Amputation | <input type="checkbox"/> Eye Injury |
| <input type="checkbox"/> Bruise | <input type="checkbox"/> Fracture |
| <input type="checkbox"/> Burn Chemical | <input type="checkbox"/> Hernia |
| <input type="checkbox"/> Burn Thermal | <input type="checkbox"/> Infection |
| <input type="checkbox"/> Carpal Tunnel | <input type="checkbox"/> Infection |
| <input type="checkbox"/> Contusion | <input type="checkbox"/> Irritation Joint or Muscle |
| <input type="checkbox"/> Cut / Laceration | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Dermatitis | <input type="checkbox"/> Puncture Wound |
| <input type="checkbox"/> Dislocation | <input type="checkbox"/> Sprain / Strain |

***BODY PART**

- | | |
|---|---|
| <input type="checkbox"/> Abdomen | <input type="checkbox"/> Head / Face |
| <input type="checkbox"/> Ankle L <input type="checkbox"/> R <input type="checkbox"/> | <input type="checkbox"/> Hip L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Arm L <input type="checkbox"/> R <input type="checkbox"/> | <input type="checkbox"/> Knee L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Back Upper <input type="checkbox"/> Middle <input type="checkbox"/> Lower <input type="checkbox"/> | <input type="checkbox"/> Leg L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Chest | <input type="checkbox"/> Multiple: |
| <input type="checkbox"/> Elbow L <input type="checkbox"/> R <input type="checkbox"/> | <input type="checkbox"/> Neck L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Finger L <input type="checkbox"/> R <input type="checkbox"/> | <input type="checkbox"/> Shoulder L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Foot L <input type="checkbox"/> R <input type="checkbox"/> | <input type="checkbox"/> Thigh L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Forearm L <input type="checkbox"/> R <input type="checkbox"/> | <input type="checkbox"/> Thumb L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Groin | <input type="checkbox"/> Toe(s) L <input type="checkbox"/> R <input type="checkbox"/> |
| <input type="checkbox"/> Hand L <input type="checkbox"/> R <input type="checkbox"/> | |
| <input type="checkbox"/> Other: | |

TREATMENT

- | | |
|---|---|
| <input type="checkbox"/> No Medical Treatment | <input type="checkbox"/> Employee Physician |
| <input type="checkbox"/> Minor by Employee | <input type="checkbox"/> Emergency Care* |
| <input type="checkbox"/> Clinic / Hospital | <input type="checkbox"/> Hospitalized more than 24 hours* |
| <input type="checkbox"/> Panel Physician | |

NAME OF PHYSICIAN/MEDICAL CENTER, ETC.

*Name of Physician/Facility or other medical professional providing care

*Address

*City

*State

*Zip Code

*Phone/Fax Number

REPORT OF INJURY

Date and Time Employer Notified

To Whom

*Name and title of Person Completing Report

*Phone Number/Fax Number

*Date Report Completed

Injured Employee Signature

Date

***Equivalent information asked on OSHA forms (complete where applicable)**