# Gettysburg College Application For A Tuition Exchange (TE) Scholarship

(This form must be completed by Employee and returned to the TE Liaison Officer)

Eligibility to participate in the Tuition Exchange Scholarship Program is determined under guidelines adopted by the College. Certification of eligibility of the employee does not guarantee acceptance into the TE program of the institution the applicant seeks to enter. Member colleges are generally able to offer only a limited number of TE scholarships. Accordingly, the application process should be initiated in a timely manner.

## I. Employee Information

Name of Employee:       Title/Department:

Campus Extension:       Campus E-mail:

Employee is Member of: [ ]  Faculty [ ]  Administration [ ]  Staff

Date of Hire:       Telephone:

Home Address:

Employee Signature:

## II. Student Information

Name of Student Applicant:

Social Security Number (last 4 digits):       Relationship to Employee:

Student e-mail, if applicable:       Birthdate:

At beginning of next academic year, applicant will be college:

[ ]  First-Year Student [ ]  Sophomore [ ]  Junior [ ]  Senior

Has TE applicant held a TE scholarship last year or in a prior year? [ ]  Yes [ ]  No

 If “Yes”, is this an application for a [ ]  New or [ ]  Renewal TE scholarship?

 If “Yes”, name of the college or university attended:

 If “Yes”, year(s) that TE scholarship was held:

Names of TE colleges or universities applying to: (use other side of sheet if necessary)

|  |  |
| --- | --- |
| Name of School | City and State |
|       |       |
|       |       |
|       |       |

RETURN THIS FORM TO CHRIS GORMLEY, PENN HALL, 2ND FLOOR, CAMPUS BOX 2447

OR E-MAIL TO cgormley@gettysburg.edu.

**NOTE: Employee must notify Gettysburg’s Tuition Exchange Liaison Officer, Chris Gormley, ext. 6582, of student’s enrollment at host institution annually and of withdrawal or suspension.**