

WEAPONS POLICY:

Gettysburg College DPS Officers are unarmed and do not carry firearms. Select supervisors and officers are Pennsylvania Act 235 (Lethal Weapons Training Act) certified and Taser and Baton certified and all patrol officers carry pepper-spray and handcuffs. Outside law enforcement personnel who are authorized to possess weapons may do so within the scope of their authority. Public Safety provides safe storage for civil war period weapons used as part of the college's Civil War Era Studies Program. No other persons are permitted to possess weapons on College property, even if such weapons are legally registered.

MISSING STUDENTS:

In addition to registering a general emergency contact, all students residing in an on-campus student housing facility have the option to annually identify a contact person or persons to be notified if the student is determined to be missing by Gettysburg College or local law enforcement agency. The contact information will be confidential, accessible only by authorized campus officials and law enforcement and may not be disclosed outside a missing person investigation. When a student who resides in an on-campus student housing facility is determined to have been missing for 24-hours, the College will:

- ✓ Notify the missing person contact within 24-hours if the student has designated one.
- ✓ Notify the student's custodial parent or guardian and any other designated contact person within 24-hours if the student is less than 18-years of age and is not emancipated.
- ✓ Inform the local law enforcement agency that has jurisdiction in the area that the student is missing within 24-hours, unless the local law enforcement agency was the entity that made the determination that the student is missing. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, notification to the local law enforcement agency that has jurisdiction in the area that the student is missing must be made within 24-hours.

The College will ensure that all students are able to update their contact information when needed. These procedures and registration process are communicated to students when registering each academic year. A student who wishes to identify a confidential contact can do so through Gettysburg College's PeopleSoft Missing Person Contact page.

If a member of the College has reason to believe that a student is missing, they should **immediately notify DPS at: (717) 337-6911.**

RESPONSIBILITIES OF THE GETTYSBURG COLLEGE COMMUNITY FOR THEIR OWN PERSONAL SAFETY:

Members of the Gettysburg College community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.

- Report all suspicious activity to DPS immediately.
- Never take personal safety for granted.
- Try to avoid walking alone at night. Use the DPS escort service.
- Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Remember to call DPS or GPD for help at the first sign of trouble.
- Carry only small amounts of cash.
- Never leave valuables (wallets, purses, books, phones, etc.) unattended.
- Carry your keys at all times and do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Always lock the door to your residence hall room, whether or not you are there. Be certain that your door is locked when you go to sleep, and keep windows closed and locked when you are not at home. **DO NOT PROP INTERIOR OR EXTERIOR DOORS.**
- Do not leave valuables in your car, especially if they can be easily noticed.
- Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.