



Gettysburg College

College Panhellenic Association

Bylaws

**GETTYSBURG COLLEGE PANHELLENIC ASSOCIATION
BYLAWS**

We, the College Panhellenic Association at Gettysburg College, being the governing body over the member sororities, set forth these Bylaws in order to develop coordination among member sororities, promote Greek Life for women, work cooperatively with the Interfraternity Council and National Panhellenic Council, and work constructively on issues concerning all women in our community.

Article I. Name

The organization shall be known as the College Panhellenic Association (CPA) of Gettysburg College.

Article II. Object

The object of the Panhellenic Association shall be to develop and maintain women's sorority life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member organizations as applicable to campus and personal life.
2. Promote superior scholarship and intellectual development.
3. Cooperate with member women's sororities and the university/college administration to maintain high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies and best practices.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member sororities.

Article III. Membership

Section 1. Membership classes

There shall be three classes of membership: Regular, Provisional, and Associate.

- A. **Regular membership.** The regular membership of the Gettysburg College Panhellenic Association shall be composed of all chapters of NPC sororities at Gettysburg College. Regular members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council. Each regular member shall have voice and one vote on all matters.
 - a. Sororities under regular membership are required to pay \$12.50 per member per semester of membership.
 - b. New members of sorority chapters are required to pay dues starting the semester they are initiated.

- c. Sororities under regular membership who have members abroad will not have to pay the dues for those members studying abroad.
 - d. Regular membership shall also consist of organizations attending 75% of Panhellenic meetings each semester. Failure to do so will result in a transition to probationary status or removal as a member.
- B. Provisional membership.** The provisional membership of the Gettysburg College Panhellenic Association shall be composed of all colonies of NPC sororities at Gettysburg College. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
- C. Associate membership.** Local sororities or inter/national or regional women's non-NPC member organizations may apply for associate membership of the Gettysburg College Panhellenic Association. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.
- a. The prospective Associate member group shall be composed of at least 5 members, and no member in the prospective Association member group may be members of any other group currently in the Panhellenic Council.
 - b. The prospective Associate member group must have been in existence for at least one calendar year to be considered for membership.
 - c. The internal governing policies of the prospective Associate member group must include a comprehensive risk management policy (including policies on alcohol, social functions, and hazing) that comply with the requirements of the Panhellenic Council and Gettysburg College policies.
 - d. In order to be approved for Associate member status the prospective group must be voted in unanimously by the current Panhellenic Council members.
 - e. Applications for Associate membership will be received by the President of the Panhellenic Council and the Panhellenic Council Advisor.
 - f. Associate members will be represented in the Gettysburg Panhellenic Council by delegates.
 - g. Associate members are required to pay \$12.50 per member per semester of membership.
 - h. New members of prospective Associate member groups are required to pay dues starting the semester they are initiated.

- i. The prospective Associate member groups who have members abroad will not have to pay the dues for the duration that those members are studying abroad.

Section 2. Privileges and responsibilities of membership

- A. Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these Gettysburg College Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Article IV. Officers and Duties

Section 1. Officers

The officers of the Gettysburg College Panhellenic Association shall be President, Head of Recruitment, Head of Recruitment Elect, Vice President of Panhellenic, Treasurer, Secretary, Chief Justice, Service Chair, Scholarship Chair, and Public Relations.

Section 2. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular membership. Members from women's sororities holding regular membership in the Gettysburg College Panhellenic Association shall be eligible to serve as any officer. Officers applying to the elected positions (President, Vice President Recruitment, Vice President Recruitment Elect, Vice President of Panhellenic) are strongly suggested to apply with a 2.75 cumulative GPA.
- B. Provisional membership. Members from women's sororities holding provisional membership in the Gettysburg College Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate membership. Members from women's sororities holding associate membership in the Gettysburg College Panhellenic Association shall not be eligible to serve as an officer.

Section 3. Selection of officers

The offices of Treasurer, Secretary, Chief Justice, Public Relations, Scholarship Chair and Service Chair of the Gettysburg College Panhellenic Association shall be held in rotation by each eligible sorority chapter in order of its installation at Gettysburg College. The order of the chapter installations at Gettysburg College is as follows:

- 1) Chi Omega
- 2) Delta Gamma
- 3) Gamma Phi Beta
- 4) Alpha Delta Pi
- 5) Tri Sigma
- 6) Alpha Omicron Pi

If a member from the women's sorority in order of rotation is not prepared to serve as a designated officer, the Panhellenic Council shall determine how the office shall be filled. The first year (Spring 2018), the Treasurer will be filled by Chi Omega, the Chief Justice will be filled by Alpha Delta Pi, the Scholarship Chair will be filled by Sigma Sigma Sigma, the Service Chair will be filled by Gamma Phi Beta, the Public Relations Chair will be filled by Alpha Omicron Pi, the Secretary will be filled by Delta Gamma. The offices of President, the Vice President of Panhellenic, Head of Recruitment and the Head of Recruitment Elect shall be elected by ballot, except if there is only one nominee for an office, that nominee shall be declared elected.

Section 4. Office-holding limitations

- A. The Panhellenic President may not be elected from the same chapter for consecutive terms.
- B. Installation of new officers shall occur no later than the last meeting of the Fall Semester.

Section 5. Nomination Procedure

Candidates for each position shall be required to submit an application in advance and give a brief speech explaining her qualifications for the desired position(s). Voting shall take place at the same meeting. The Panhellenic advisor shall count the votes and announce the elected roles.

Section 6. Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin in January and end in December.

Section 7. Removal

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council.

Section 8. Vacancies

In the event of a vacancy before the term of office has ended, the President will reach out to the chapter with the vacancy that needs to be filled. The vacancy will be open to the entire chapter, and the nomination procedure should be in the same accordance of Section 5 of this article.

Section 9. Duties of officers

- A. The President shall:
 - Preside at all meetings of the Panhellenic Council.
 - Preside at all meetings of the Executive Board.
 - Serve as an ex-officio member of all Panhellenic Association committees, except the judicial board.
 - Communicate regularly with the Panhellenic advisor.

- Be familiar with the NPC Manual of Information and all governing documents of this Association.
 - Ensure that the NPC College Panhellenic annual report is completed.
 - Communicate regularly with the NPC area advisor.
 - Maintain current copies of the following: Gettysburg College Panhellenic Association bylaws and standing rules, the Panhellenic Association budget, contracts executed on behalf of the Panhellenic Association, correspondence and materials received from the NPC area advisor, all NPC College Panhellenic reports, and other pertinent materials.
 - Review, approve, and sign all Panhellenic Association contracts involving the Gettysburg College Panhellenic Association.
 - Maintain a complete and up-to-date President's file which will include a copy of the current Gettysburg College Panhellenic Association Constitution, Bylaws, and Standing Rules; the current Panhellenic Association Budget; the current NPC Manual of Information and related materials, current correspondence and materials received from her NPC Area Advisor; copies of the College Panhellenic Reports to the Area Advisor and other pertinent materials.
 - Serve as a liaison to the college and the greater community.
 - Perform all other duties as assigned.
- B. The Head of Recruitment and Head of Recruitment Elect shall:
- Schedule formal recruitment events in conjunction with the Panhellenic Council.
 - Organize and preside over regular scheduled meetings of sorority membership Recruitment committee.
 - Appoint recruitment counselors based on applications and personal interviews.
 - Coordinate the activities of Recruitment Counselors and their subsequent potential new members.
 - Perform all other duties as assigned.
- C. The Vice President of Panhellenic shall:
- Perform the duties of the President in her absence.
 - Be familiar with the NPC Manual of Information and all governing documents of this Association.
 - Be responsible for promoting principles of diversity and inclusion through educational events, social events and work with the relevant committee to set short-term and long-term goals for enhancing these principles.
 - Completion of at least one project per semester related to principles of diversity and inclusion including but not limited to: leading Panhellenic meeting discussions, supporting attendance at events by

multicultural organizations, co-sponsorship with non-Greek organizations.

- Perform all other duties as assigned.

D. The Treasurer shall:

- Supervise the finances of the Gettysburg College Panhellenic Association.
- Prepare the annual budget and, after its approval by the Panhellenic Council, provide a copy to each Gettysburg College Panhellenic Association member sorority.
- Receive all payments due to the Panhellenic Association, collect all dues and give receipts.
- Pay promptly the annual NPC dues and all bills of the Gettysburg College Panhellenic Association.
- Maintain current financial records, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as assigned.

E. The Secretary shall:

- Keep an accurate roll of the members of the Panhellenic Council.
- Record minutes of all meetings of the Gettysburg College Panhellenic Council.
- Maintain a complete and update-to-date file that includes minutes of all meetings from the date of organization and current correspondence.
- Send meeting minutes to the NPC area advisor.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Create a schedule for Panhellenic educational events and keeps track of the sororities attendance at these events
- Perform all other duties as assigned.

F. The Public Relations Chair shall:

- Promote Panhellenic by utilizing various forms of media to promote events and other information pertaining to the Greek community on campus
- Create an order of Public Relations apparel to be purchased for the Panhellenic Executive Council and others to purchase, if deemed appropriate.
- Coordinate all necessary Panhellenic Council advertisements- social media, photos, posters, videos, pamphlets, flyers, e-mails.
 - Including but limited to, helping Recruitment with promotional materials such as cover photos.
- Create the Greek Newsletter two to three times a semester on current updates about the Greek community.

- Perform all other duties as assigned.

G. The Chief Justice shall:

- Adjudicate violations of the Constitution, Bylaws, Standing Rules and Membership Recruitment regulations.
- Re-evaluate annually the Bylaws of the Gettysburg College Panhellenic Council with a member of each member Fraternity.
- Serve as the Chairman of the Judicial Board
- Head one community wide event per semester pertaining to an issue relevant to the focus of the Panhellenic council.
- Perform all other duties as assigned.

H. The Scholarship Chair shall:

- Manage the Panhellenic and New Member Scholarship(s) every semester
- Create and adjust the application, distributes the application, collects the application and decides the winner for the scholarship
- Enforce and approve the submission and implementation of each chapter's scholarship plans
- Take charge on applying for outside awards and recognition of the Panhellenic Council
- Perform all other duties as assigned.

I. The Service Chair shall:

- Head all planning and executing of Panhellenic Community Philanthropy events including Circle of Sisterhood events, Relay for Life and all other events of that caliber.
- Perform all other duties as assigned.

Article V. The Panhellenic Council

Section 1. Authority

The governing body of the Gettysburg College Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Gettysburg College Panhellenic Association including, but not limited to: annually review the parameters as adopted in the recruitment rules for the automatic adjustment of total, determine dues, approve the annual budget, consider extension, set a calendar of events, determine programming and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's sororities.

Section 2. Composition and privileges

The Gettysburg College Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate member organization at Gettysburg College as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws.

- A. Panhellenic Delegate Responsibilities
 - a. Delegates serve as the representative of the chapter and are responsible for knowing in full or in part, what is happening within the organization.
 - b. Delegates are responsible for communicating with other delegates.
 - c. Delegates shall meet with the President and Advisor of the Panhellenic Council at least once a semester.
- B. Panhellenic Delegates shall have a retreat at the beginning of each semester.
 - a. The retreat shall include but not be limited to: going over the constitution and bylaws, team bonding activities, and Pass the torch activities from past delegates.
- C. Delegates must attend all meetings on Tuesdays from 6:30-8PM.
 - o Organizations who miss more than 3 meetings per semester become ineligible for attendance awards.
 - The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, a member of the sorority may cast the vote, providing her credentials have been presented to the Association president.

Section 3. Selection of Delegates and Alternates

Delegates and alternates to the Panhellenic Council shall be selected by their respective women's sorority chapters to serve for a term of one year commencing in January and ending in December.

Section 4. Delegate Vacancies

When a delegate vacancy occurs, it shall be the responsibility of the sorority affected to select a replacement within 2 weeks and to notify the Panhellenic Association secretary of her name, address, email and telephone number.

Section 5. Regular Meetings

Regular meetings of the Panhellenic Council shall be held on Tuesdays from 6:30-7:30PM at an appropriately chosen location.

Section 6. Annual Meeting

The annual meeting of the Panhellenic Council shall be held during the month of December. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.

Section 7. Special Meetings

Special meetings of the Panhellenic Council may be called by the Association president when necessary and shall be called by her upon the written request of no fewer than one-fourth of the member women's sororities of the Gettysburg College Panhellenic Association. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 8. Quorum

Two-thirds of the delegates from the member sororities of the Gettysburg College Panhellenic Association shall constitute a quorum for the transaction of business.

Section 9. Vote requirements

- A. Proposed motions on issues that impact a chapter as a whole must be approved by $\frac{2}{3}$ of delegates.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.

Article VI. Committees

Section 1. Standing committees

- A. The standing committee of the Gettysburg College Panhellenic Association shall be the Judicial Board.
- B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

Section 2. Judicial Board

The Judicial Board shall consist of the Chief Justice and one member from each of the College Panhellenic member organizations. The Panhellenic advisor shall serve as a nonvoting, ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member sororities about the Panhellenic judicial procedure.

In accordance with NPC Unanimous Agreement VII. College Panhellenic Association Judicial Procedure, it shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the Gettysburg College Panhellenic Association that are not settled informally or through mediation. The hearing shall be conducted by the entire Judicial Board unless Panhellenic Council

adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

Article VII. Finances

Section 1. Fiscal Year

The fiscal year of the Gettysburg College Panhellenic Association shall be from June to May inclusive.

Section 2. Contracts

Dual signatures of the treasurer and Panhellenic advisor shall be required to bind the Gettysburg College Panhellenic Association on any contract.

Section 3. Checks

All checks issued on behalf of the Gettysburg College Panhellenic Association shall bear dual signatures. The following shall be authorized to be one of the two required signatures: the treasurer and Panhellenic advisor.

Section 4. Payments

All payments due to the Gettysburg College Panhellenic Association shall be received by the treasurer, who shall record them. Checks for payments shall be made payable to the Gettysburg College.

Section 5. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. Panhellenic Association membership dues shall be an assessment per member and new member.
 - The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
 - The dues of each Panhellenic Association member sorority shall be payable during or before March for spring academic semester/during or before October for the fall academic semester.
 - Panhellenic Association sororities who have members studying abroad will not have to pay dues for duration that those members are studying abroad.

Section 6. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

- A. In accordance with the social registration fee for G-Force determined by the Office of Student Activities and Greek Life, the fee will be split evenly between all of the participating fraternities and sororities of each event.

Article VIII. Educational Events

- A. Each sorority must fulfill three educational events each semester.
- B. A minimum of 60% of sorority chapter members on campus must be present at an educational event to be considered as a completed event for Gettysburg College Evaluation.
 - The 60% member attendance includes members who may have an excused absence, but does not include members studying abroad.
- C. Events to be considered educational events will be chosen by the Vice President of Panhellenic each semester.
 - Events that require a fee will not be eligible to be considered as an education event.
- D. Notification of percentage of attendance to any educational event must be sent to the Vice President of Panhellenic within seven days of the event.
- E. Any chapter that does not meet the required three educational events per semester will be fined \$500 per missed event. The fined amount will be put towards an all-panhellenic educational event that the Panhellenic Council will plan for the Greek community.

Article IX. Administration of Membership Selection

- B. An early fall membership recruitment shall be held.
- C. The National Panhellenic Conference Quota-Total system shall be followed.
- D. The preferential bidding system shall be used.
- E. Except during the formal membership recruitment period, Continuous Open Bidding shall be in effect during the school year (fall through spring) for all eligible women students.
- F. Chapters which do not fill basic Quota during formal membership recruitment may continue to bid and pledge to Quota in Continuous Open Bidding even though reaching Quota puts them over Total.
- G. All membership events shall be held in the chapter suite or campus facilities.
- H. Total will be automatically reset upon the completion of bid matching. Total shall be determined by the median chapter size (MCS).
- I. Every regularly enrolled new member, initiate or affiliated of a chapter shall be counted in the Chapter Total.
 - 1. A list of new members, initiated and affiliated members shall be filed with the President of the Panhellenic Association and with the Panhellenic Advisor on the first day of classes in each semester.
 - 2. Any New Members withdrawing from education, termination or other change in membership shall be reported to the President of the Panhellenic Association and the Panhellenic Advisor no later than twenty-four hours after it has occurred.

Article X. New Member Education and Initiation

- A. A woman must be a regularly matriculated student with a minimum GPA of 2.5 as well as not to have accumulated more than four conduct points to be eligible for recruitment and new member education.
- B. A new member must be initiated by the date specified as the end of the eight week education period laid out in the Standards and Expectations Document.

Article XI. Violation Resolution

Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the Gettysburg College Panhellenic Association shall be considered a violation.

Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3. Judicial process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The Gettysburg College Panhellenic Association shall follow all judicial procedures found in NPC Unanimous Agreement VII.

- A. Mediation. Mediation is the first step of the judicial process. The Gettysburg College Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process.
- B. Judicial Board hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.
- C. Appeal of Judicial Board decision. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenic Judicial Appeals Committee. The Gettysburg College Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process.

Article XII. Hazing

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned.

Article XIII. Extension

Section 1. Extension is the process of adding an NPC women's sorority.

The Gettysburg College Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Section 2. Voting rights

Only regular members of the Panhellenic Council shall vote on extension matters.

Article XIV. Judicial Board

Section 1. Duties and Authority

- A. The judicial authority of the Gettysburg College Panhellenic Association shall be vested in the Judicial Board.
- B. The Judicial Board is responsible for handling violations of NPC Unanimous Agreements, the Gettysburg College Panhellenic Association Bylaws, Gettysburg College Social Event Policy, Constitution, Membership Recruitment Policies and Procedures, and Panhellenic Association Standing Rules.
- C. Judicial Board guidelines and procedures are set forth in current NPC Manual of Information and in the Gettysburg College Panhellenic Association Judicial Board Guidelines and Procedures document

Section 2. Judicial Board Members

- A. The Panhellenic Judicial Board is comprised of seven members: one chairman (Chief Justice), one Vice Chairman (President), and a member from each member sorority.
 1. The Panhellenic President will serve as the chair of the Judicial Board when the Chief Justice is a member of the accused chapter.
 2. In the event that the Panhellenic President and Chief Justice are both in the accused chapter, the Vice President of Panhellenic would serve as the chair of the board.
- B. The Judicial Board Member of the accused chapter may not attend the Judicial Hearing for said case.
- C. The Panhellenic Advisor serves on the Judicial Board as an ex-officio member.
- D. The Panhellenic Council approves all collegiate members of the Judicial Board.
- E. Members of the Judicial Board will serve one year or until their successors are selected. The term of office runs January to December.
- F. Members may serve more than one term.

- G. A collegiate member of the Judicial Board must be an active member of her chapter and an undergraduate student of Gettysburg College. A Judicial Board member must be a member in “good standing” of her respective chapter. For the purpose of this document, “good standing” is defined as eligible to hold and maintain Committee Chairmanship position within her respective chapter.
- H. Chapter Presidents and members of the Panhellenic Council may not serve on the Judicial Board.
- I. The Panhellenic Executive Council may remove any collegiate member of the Judicial Board by a two-thirds vote for failure to fulfill the duties and responsibilities of the position or for failure to maintain confidentiality.
- J. The Panhellenic Executive Council shall fill vacancies in the Judicial Board through an application process.
- K. Three members of the Judicial Board shall constitute quorum in the case of any hearing. Should quorum not be met due to conflicts of interest and the need for members of the Judicial Board to be recused, the Panhellenic Executive Council will have the authority to appoint temporary members for the purpose of deciding that case.
- L. Appeals of final Judicial Board decisions may be made to the NPC College Panhellenic Judicial Appeals Chairman in accordance with the procedure outlined in the NPC UNANIMOUS AGREEMENT.

Section 3. Judicial Board Hearings

- A. Judicial Board Hearings are not open to the public.
- B. No more than three representatives from the accused chapter may be present.
- C. The Judicial Board Members, Panhellenic Chief Justice, and Panhellenic Advisor will be in attendance unless they are a member of the accused sorority.

Section 4. Judicial Board Procedure for Recruitment Violations

- A. Recruitment Infractions may be reported and signed by either the President of a sorority on behalf of her chapter, the Panhellenic Head of Recruitment, a Recruitment Counselor (Rho Chi), a Potential New Member or the Panhellenic Advisor.
- B. Recruitment Infractions must be filed within 30 days of the alleged infraction including college breaks.
- C. Infractions should be filed against an alleged sorority as a whole not individual sorority members.
- D. The Infraction form can be found on the Gettysburg College website and should be sent to the Panhellenic Chief Justice and reviewed by the Judicial Board.

- E. After reviewing the infraction with the Judicial Board, the Chief Justice will send the accused chapter a Notice of Infraction report within one week of receiving the Infraction Form.
- F. Within one week from receiving the Notice of Infraction, the accused chapter will schedule a Judicial Board Hearing.

Section 5. Infractions and Sanctions

- A. Minor Infractions. Examples of minor infractions include: pictures on a Chapter's social media account of disaffiliated women (Recruitment Counselors or Panhellenic Council members) or Potential New Members, pictures on an individual sorority woman's social media account with Potential New Members, and any other violations determined by the Judicial Board to be a Minor Infractions on a case-by-case basis.
- B. Minor Infraction Sanctions:
 - 1. First Offense: \$25 fine
 - 2. Second Offense: \$50 fine and the accused chapter must plan a small-scale program to be implemented at a regular Panhellenic meeting on a subject determined by the Judicial Board.
 - 3. Third Offense: the case is now considered a Major Infraction
- C. Major Infractions. Examples of major infractions include: promising a Bid to a Potential New Member, Pregame parties with Potential New Members, a Third offense of a Minor Infraction, and any other violations determined by the Judicial Board to be a Major Infraction on a case-by-case basis.
- D. Major Infraction Sanctions:
 - Plan an educational program for the entire Panhellenic community.
 - Social probation for a limited time
 - An official apology to the complaining party or each sorority.
 - Any other sanction the Judicial Board seems fit, determined on a case-by-case basis.

Section 6. Judicial Board Procedure for Social Event Violations

- A. Judicial Board Hearings for Social Event Violations will be held at the Chief Justice's discretion at an appropriately chosen time and location.
- B. The accused chapter will be notified beforehand with an official violation report and a redacted DPS or Police report sent by the Panhellenic Advisor.
- C. The Judicial Board Members will be notified by the Chief Justice and given the redacted report to review before the hearing.
- D. During the Judicial Board hearing, the Chief Justice will review the case with the Judicial Board Members and President of accused chapter.
- E. The Judicial Board Members will be allowed to ask questions.
- F. The sorority President will state her case on why her chapter should not be found responsible and then leave the room so the Judicial Board can deliberate.

- G. If there is an even number of Judicial Board Members than the Chief Justice will have a vote. If there is an odd number of Judicial Board Members than the Chief Justice will serve as a Mediator without a vote.
- H. The Judicial Board will discuss the case privately. Then they will first vote on whether the chapter should be held responsible or not responsible. If they are held responsible, the Judicial Board Members will secondly vote on a sanction for the chapter.
- I. The accused chapter will be asked to re-enter the room and will be told the findings by the Chief Justice.
- J. The Panhellenic Advisor will follow-up with the chapter President with official documentation of the Judicial Board's decision.

Article XV. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Gettysburg College Panhellenic Association when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the Gettysburg College Panhellenic Association may adopt.

Article XVI. Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the Gettysburg College Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted at least 24 hours prior to the meeting at which the amendments are presented.

Article XVII. Dissolution

This Association shall be dissolved when only one regular member exists at Gettysburg College. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to the National Panhellenic Conference.

Article XVIII. Unanimous Agreements and Policies

- B. All members of the Gettysburg College Panhellenic Association shall act in accordance with the fundamental Panhellenic policies established by the National Panhellenic Conference in the UNANIMOUS AGREEMENTS.
- C. All Gettysburg College Panhellenic Association rules and policies shall be in harmony with those currently established by the National Panhellenic Conference.
- D. All associate members of the Gettysburg College Panhellenic Association shall act in accordance with the Gettysburg College Panhellenic Council agreements.

Article XIX. Amendments

These Bylaws may be amended by 2/3 vote of the voting members of the Panhellenic Council, provided notice of the proposal amendment has been given in writing at the preceding regular meeting.